

**Westwood Junior High School Governing Board Minutes**  
**29 September 2015**  
**Staff Lounge**

**Attendees:** Chris Buddle (GB Chair), Barbara Hunter, Marie-Josée Coiteux (Principal), , Mariette Gallan, Mike Giannoumis, Melisa Salama, Roxanne Theoret, Lisa Fougere (Home & School Rep), Daniel Olivenstein (Commissioner)

**Regrets:** Terri Carrier

**Meeting commenced at 7:04**

1. Adoption of the agenda. Moved by KR, Seconded by MG. Motion carried
2. Adoption of minutes from meeting on 8 September 2015. Moved by RT, Seconded by MG

2.1 Election of Chair: Chris Buddle nominated: motion by MG to cease nominations; seconded by BH. Moved. Chris Buddle acclaimed as GB Chair

2.2 GB determined no need for a treasurer. GB Chair verifies all expenses, and GB budget will be brought to GB. Chris Buddle will take minutes and act as secretary

2.3 Mike Giannoumis agreed to be sector parent rep, although there is recognition that he will be unable to attend some meetings.

2.4 Special Needs Representative: GB will not, at this point in time, forward a parent name as a special needs representative.

2.5 Community Representative: ideas will be sent to the GB chair

3. Business arising:

3.1 Major School Change - the draft document was discussed. Some wording changes were suggested. The draft document will be circulated to the community in advance of the next GB meeting, where the final document will be presented and approved prior to submitted the final brief to the Board.

4. Internal Rules of Management.

-GB agreed that meetings will end before 9 PM unless all in attendance agree to extend the meeting

-GB welcomes the public to the meetings, but their questions are reserved for the last agenda item.

5. Reports:

5.1 Principal's Report - see attached

5.2 Sector Parents Committee - no report this month

5.3 Home and School report - First meeting was on 10 Sept; good attendance with many new parents coming out and becoming H&S members. This is viewed very positively by all. H&S is putting everything online to reduce paper and make communications easier. Chocolate campaign is on hold until perhaps the spring, given that it is labour intensive due to teacher negotiations. H&S is working hard on the craft fair, to be held on 28 Nov (set-up on 27 Nov). L. Fougere represented WWJ on 24 Sept by attending Quebec-wide executive workshop for H&S. Next meeting, Wed, 7 Oct. Website is: [supportwestwood.com](http://supportwestwood.com)

5.4 Commissioner's report - see attached

6. New Business

6.1 Field Trip Approvals: none to approve

6.2 Change of schedule approvals: in Sec 1 English, tolerance caravan gives a presentation/workshop in class (about bullying) - dates have been suggested in November or January. Acceptance of this moved by MS, seconded by MGa. Approved.

6.3 Meetings scheduled for 27 Oct, 17 November, 15 December, 26 January, 23 February, 5 April, 10 May, 7 June.

6.4 Teacher strike: the community is to get 7 days notice in advance of teacher strike days.

6.5 Hockey Program: A parent of a WWJr student has met with the Principal to discuss ideas about a hockey program for WWJr. The community was asked for feedback and about interest; 20-30 families may be interested. The program would not affect the school hours - it would occur outside of school hours. Some questions about liability need to be addressed. Parents would handle transportation. Additional details may be discussed at a future GB meeting.

7. Public Question Period: no public present

8. Adjournment by 8:58 PM. Moved by MS, seconded by KR.

Governing Board  
PRINCIPAL'S REPORT  
September 29th, 2015

Welcome to new 2015-2016 teaching staff-Kristina Richardson, Christiane Poirier, Melissa Abrams, Jill Chard, Stacey Muramatsu, Tony O'Rourke. New librarian-Ljiljana Kostic. New Integration Aides-Sabrina McLellan, Denise O'Briain, Joanne Shea

All staff members had a refresher course done by the nurse for EpiPen training

Our AGA and Curriculum evening went well.

We have had 2 fire drills-and a lockdown. The 2<sup>nd</sup> fire drill was actually held today and it was a surprise one organized by the fire department. 5 firefighters were here to evaluate our exit and we received good feedback from the firefighters.

We need to have 2 more fire drills in October, one in November and one in the spring which will again be done by the fire department.

Terry Fox run will not be held tomorrow. Due to teacher negotiations, only teachers who are with a class can be asked to supervise at the time of the run as opposed to years past whereby the whole staff would agree to supervise. Safety was of concern if we were to run our regular route. Safety was still a concern, even if we shortened our route in the community and having 415 students on the track would have been chaotic. The Terry Fox foundation understands the circumstances and there is a possibility that a Terry Fox walk/run could be done in the spring if things are settled.

The teachers have been encouraged to discuss the 35<sup>th</sup> anniversary of Terry Fox –video shared by Jason Cordery for teachers to show in their classes

Interim reports were scheduled to go home on Oct. 15<sup>th</sup> however due to teacher pressure tactics, the reports will go home on October 22<sup>nd</sup>. An ERMS message will be sent to parents.

Open House is scheduled for October 22<sup>nd</sup>, 2015

Enriched entrance exam is scheduled for October 31<sup>st</sup>, 2015

Track & Field: A very big congratulations and thank you to the boys and girls who ran in the 5 km and 10 km Bryan Liew Run on Sunday, to raise money for a community track and field facility. Olivia Norby, Sophia van Bauer, Nathan Batten, Connor Sutton, Christian Artelle, Thomas Kaercher and Tyson Stock ran the 5 km run and Arend Mijnsbergen and William Candfield were our long distance 10 km runners. Tyson, Thomas, Arend and Willam finished in the top 12 of all runners.

With the cancellation of all extracurricular activities –you can trust the professionalism of our teachers and staff that during these labour negotiations that the safety and security of our students will not be compromised.

## **Council of Commissioners Report**

September 28, 2015

### **1. Administrative Staffing Head Office**

- France Daoust- appointed Director of Finance
- Marie-Eve Claude- appointed Assistant Director of Student Services

### **2. SNAC**

- SNAC's AGM was on Wednesday, September 16 at 7:00 PM in the Boardroom.
- Elections held- 3 two year positions were filled  
-4 one year Alternative positions were filled
- The Chairperson was re-elected
- Next meeting- September 30. 2015 at 7:00 at the Board

### **3. Education Committee**

- Tom Rhymes, director of ESD, gave a power point of Summer School statistics.
- 1259 students attended, 2/3 of them from Secondary 4 mainly in Math, Science and Social Science (History)-Ministry exams
- Next meeting- a presentation on Daycare Programs
- Career fair cancelled due to contract negotiations
- Daycare Fees- rising to \$10.00 from \$8.00 (provincial decree)
- October 21- Google Summit at the Board
- 2 summer camps opened- Camp Venture for FSSTT students  
-Camp Transitions for Adult Transitions students
- YMCA Peace Medal- FSSTT will receive medal at Peace Gala

#### **4. Executive Committee**

- **The allocations to GBs and other Committees**
  - CSC \$1000
  - SNAC \$2000
  - Regional Parents & CPC \$5000
- **GB Formula**
  - 8-12 members \$225 + .30/student
  - 13-16 members \$325 + .30/student
  - 17-20 members \$425 + .30/student
  - \$150 for Soulanges Elementary School
- Enrollment Criteria- no change- December Council Meeting
- Food program- \$50,000 altogether- 32,300 from the Ministry, \$17,700 from LBPSB because the Ministry does not consider certain areas of LBPSB territory poor enough
- Milk Program- \$95,100 altogether- \$ 26,391 from LBPSB for same reason as above.

#### **5. QESBA (Quebec English School Boards Association)**

- Suanne Stein Day is running for Vice-president-elections in October

#### **6. Pearson Education Foundation**

- 1<sup>st</sup> annual LBPSB family Day with the Alouettes. Sunday, October 18, at 1:00. Tickets are \$14.00 with \$2.00 going to the PEF. The regular price is \$36.00. Orders end on October 2. Website is: <http://pef.lbpsb.qc.ca/alouettes.htm>

**Submitted:**

**Danny Olivenstein**