

Westwood Junior High School Governing Board Minutes
27 October 2015
Staff Lounge

Attendees: Chris Buddle (GB Chair), Barbara Hunter, Marie-Josée Coiteux (Principal), , Mariette Gallan, Terri Carrier, Melisa Salama, Roxanne Theoret, Lisa Fougere (Home & School Rep), Daniel Olivenstein (Commissioner)

Regrets: Mike Giannoumis

Meeting commenced at 7:07

1. Adoption of the agenda. Moved by MS, Seconded by Rt. Motion carried
2. Adoption of minutes from meeting on 29 September 2015. Moved by MS, Seconded by RT
3. Business arising from the minutes
 - 3.1. Major School Change: the draft was discussed and the GB agreed it was representative of our discussions, and synced well with the Senior Campus brief. A motion by MG was put forward to approve our Governing Board Major School Change Brief. Seconded by MS. Approved. The GB Chair will email the brief to the board before the deadline. The GB Chair is willing to present the brief to the Board's Town Hall on 18 November, 2015. When presenting, it was suggested that the option of thinking about rezoning options is a priority, as is consideration of an adult education centre and transportation.
 - 3.2. Governing Board Budget for 2015-2016: The WWJr GB was allocated \$350 for our operations this academic year.
4. Reports:
 - 4.1. Principal's Report - see attached.
 - 4.2. Second Parents Committee - no formal report this month.
 - 4.3. Home & School - see attached.
 - 4.4. Commissioners Report - see attached.
5. New Business
 - 5.1. Major School Change Brief - Westwood Sr. The WWSr brief was discussed, briefly. It was recognized there is good alignment between the WWJr and WWSr MSC briefs.
 - 5.2. Field Trip Approvals: due to teacher negotiations, there are no field trips to approve. However, some student may go to Father Dowd on Friday 4 December, on a PED day, therefore not affecting the school day. Cost would be \$10.00 per student. Some grant money may help offset bus costs. Motion by RT, Seconded by MS: Approved.
 - 5.3. Change of Schedule Approvals: nothing to approve.
6. Public Question Period: no public present.
7. Adjournment by 8:0 PM. Moved by TC, seconded by MGa. Next meeting is scheduled for 17 Nov.

Home & School Report - Submitted by Lisa Fougere

- H&S meeting held Oct 7
- many new parents were there and we were able to fill all coordinator positions for the upcoming craft fair
- held a craft fair meeting on Oct 21
- offered treats to the prospective students at the jr open house on Oct 22 and spoke to parents
- launching QSP and Entertainment fundraisers at both campuses next Monday Nov 2
- next meeting Wed Nov 4 at jr
- start wrapping raffle baskets soon after on several occasions during the next few weeks.
- student volunteer sign up for craft fair will begin next week with Mr Mischook at SR and Mrs Quinn at JR
- looking for used books, baked goods, volunteers on Nov 27 and Nov 28
- send email to contact@supportwestwood.com

Council of Commissioners Report

October 26, 2015

1. School Closures

- Due to the current labour negotiations LBPSB schools will be closed October 29 and November 4.

2. Student Commissioners

- Our two new student commissioners this year are Cierra Leitman from LPHS and Tyler Nacke from JRHS. Welcome aboard.

3. SNAC

- SNAC has decided to alter its Constitution to increase the number of parent representatives due to the increased interest in joining SNAC evidenced at the AGM. Thus 2 new Alternates were elected who will serve for 1 year.
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- SNAC will contact the CPC to review the Special Needs parent representative position suggested as an option to GBs at the AGMs last fall. SNAC would like to determine how many schools accepted the suggestion. SNAC will also develop a Q&A to clarify the role of this representative.
- Since last year's IEP workshop was so successful SNAC would like to follow up with a parent to parent session utilizing a Q&A format. The sub-committee will report back to SNAC regarding the format and content of the workshop with a target date for late January or early February.
- Next meeting- November 18, 2015 at 7:00 at the Board

4. Education Committee

- J. Levac, Daycare Manager, and R. Walters, Daycare Technician, presented an overview of a new project entitled “My Daycare is Physically Active.” As a pilot project it is partnered with all 5 school boards on the island, English and French. Its purpose is to encourage the daycares in every school to promote physical activities with their students between the ages of 4-12. The school daycare technicians and educators will take 6 workshops over the next 2 years. The 2 pilot elementary schools are Sunshine Academy and St. Patrick’s.
- There is a partnership agreement that has existed for years between LBPSB and Maimonides Hospital. All “stages” take place at Maimonides. Both parties want to renew and often “stagiaires” are hired soon after graduation.
- A pilot program called CASP (Competency -Based Approach to Social Participation) geared to special needs students will be starting.
Sex Education Program- a pilot program for grades 1, 3, and 5 will be starting at Riverview. Consultants are working very closely with the school and its community to ensure that everyone is comfortable with the program.
- YMCA Peace Medal- FSSTT received medal at Peace Gala

5. Executive Committee

- The Executive Committee approved the LBPSB participation in the CGTSIM Group Purchasing Plan for 2016-2017 for the following products: Computer supplies, paper, office supplies, envelopes & various printing services and art supplies. Also included were maintenance products such as ballasts, fluorescent tubes & incandescent lamps, garbage bags, hand towels & toilet paper, chemical products & cleaning supplies as well as heating oil

6. Audit Report

- For another consecutive year no material misstatements or errors were reported by the external auditors. They were also very satisfied with the transparency and receipt of information throughout the process to perform their work. Mrs. Heffernan provided additional information regarding the financial results and responded to comments highlighted in the audit report. The last several financial years have been particularly busy for the

Finance Dept. with the various mandates and ongoing financial work that needs to be completed.

7. Facilities and Security Committee

- Mitigation measures will be implemented this fall in four buildings where radon level slightly exceeded the values recommended by health Canada. The work will be completed within the two-year timeframe recommended by Health Canada. Public health is planning to make a presentation in one of our school

8. Central Students Report

- A French exchange program was mentioned as being a possibility, the students of CSC would only consider participating in this type of exchange if it were for a term as we feel uncomfortable leaving for too long.
- The CSC feels that more options for the understanding and use of technology, media and coding are essential tools we will need for the future. We as students would like the opportunities to have instruction on their use (how to code, how to better use photoshop/media creation tools). We understand that finding teachers who are experts is difficult and that they are sometimes uncomfortable teaching things they do not understand, but we feel like we could work together and learn together by having access to these programs. As it is important for us to learn through experimentation by it being accessible.

9. Central Parents Committee (CPC) Report

- John Donnelly, President of the PTU provided a presentation of the Teachers Job Action.
- Parent Representation: Regional Parent Representation on the Central Parents' Committee has been increased to six (6) members per region.
- Concordia Workshop – Embracing Imperfections: Held on October 17th & 18th.
- CPC Meeting Date Schedule: Nov 5, Dec 3, Jan 7, Feb 4, March 10, April 7, May 5, June 2, Sept 1.

10. QESBA (Quebec English School Boards Association)

- Suanne Stein Day was elected Vice-president-Congratulations.

11. Pearson Education Foundation

- 1st annual LBPSB family Day with the Alouettes. Sunday, October 18, at 1:00 raised \$2,000.00

Submitted:

Danny Olivenstein

GOVERNING BOARD
PRINCIPAL'S REPORT
OCT. 27TH, 2015

The entrance exam will be written on Saturday, Oct. 31st. We have 116 students registered to write here and some that have indicated that they are writing elsewhere but will have marks shared with us. I am not sure of exact numbers at the moment.

Francisation will begin next week-Carole Goyette has a service contract for Tuesdays & Thursdays after school.

Open House was a success. We handed out 170 folders to new students visiting on Thursday evening.

Our band's performance for all the parents was really well done. Very impressive.

I sent an ERMS to our community regarding the Oct. 29th & Nov. 4th strike days. An ERMS message was also sent by the school board regarding the strike days and there is detailed information on the board's web-site about the upcoming strike actions. 7 days notice has to be given by the union if a strike day will take place.

Interim report cards were given out to all the students on Oct. 22nd