

**Westwood Junior High School Governing Board Minutes**  
**5 April, 2016**  
**Staff Lounge**

**Attendees:** Chris Buddle (GB Chair), Barbara Hunter, Kelly Roy, Marie-Josée Coiteux (Principal), Mariette Gallan, Jennifer Lussier-Price, Terri Carrier, Lisa Fougere (Home & School representative),

**Regrets:** Mike Giannoumis, Melisa Salama, Daniel Olivenstein

**Meeting commenced at 7:05 PM**

1. Adoption of the agenda: Moved by JP, Seconded by MGa. Motion carried
2. Adoption of the minutes from meeting of 26 January; Moved by KR, seconded by BH; Motion Carried
3. Business arising
4. Reports:
  - 4.1. Principal - see attached.
  - 4.2. Sector Parents Committee - no report.
  - 4.3. Home & School - see attached. Motion to use the WWJr campus premises for the purpose of fundraising for the 2016-2017 academic year. Moved MGa, Seconded by TC. Approved.
  - 4.4. Commissioner - see attached.
5. New business
  - 5.1. LBPSB consultation: strategic plan (2015-2020): school is working on ideas around the strategic plan, noting that some guidance from the Ministry is coming and will be important. In some ways, the plan has been simplified from the last plan (2010-2015): the ideas of grouping into Achievement, Wellness and Engagement seems reasonable. The plan is to be linked to school success plans to see ways that this plan may affect things in the classroom; buy in from the staff will be key to see this plan actually work. How, for example, does a wellness priority get met when there isn't enough physical education in the schedule? Some in-school programming is ongoing but it's clear that more time is required on wellness programming in order for objectives to be met. It's difficult to meet targets without additional resources; this is a concern, and a message that needs to get back to the board and ideally, the Ministry. To meet targets there is a need for professionals; there is a need for training; there is a need for programming - all of this requires resources. There is also interest in benchmarking specific subjects against all school boards in the province, and placing targets in the appropriate context. For example, how does French boards compare to English boards in Math. The low targets for Math are somewhat puzzling.

- 5.2. LBPSB consultation: GB Composition (2016-2017) - status quo!
- 5.3. LBPSB consultation: Date/time/place of Council of Commissioners Meetings (2016-2017) - no comments.
- 5.4. LBPSB consultation: 3-year plan of Allocation and Destination of Immovables (2016-2017) - no comments.
- 5.5. Westwood Jr Annual Report - The 2014-2015 Annual report was presented and discussed. The GB was overall very pleased with the report. Motion to approve the report, in principal (noting some changes may occur as report moves to WWSr). Moved by MGa, Seconded by JP - approved.
- 5.6. Field Trip Approvals: (1) Student Life Leadership Outing, Science Centre (April 21, PED day) - 8:00-4:45. \$10/student. Moved KR, Seconded by TC. Approved. (2) Philadelphia and Washington DC trip (50 students/ 5 adults Matrix Trip initially, but additional students can come as space allows) June 20-23, \$460, includes coach bus. Moved BH, Seconded by JP. Approved.
- 5.6.1. Ratification of Email Votes for Field Trips:
- 5.6.1.1. Trip to the Old Port (8 March 2016). Moved TC, Seconded by KR. Approved.
- 5.6.1.2. Downhill Ski Trip (25 Feb. 2016, rescheduled for 11 March 2016) Moved MGa, Seconded by JP. Approved.
- 5.6.1.3. Band members to visit other LBPSB schools (17 March 2016). Moved KR, Seconded by TC. Approved.
- 5.6.1.4. Update on Band Trip to New York - Penny Lewis decided to go with a different tour company, due to lack of good collaboration with previous tour company. There are 28 students going on the trip. However, to save some money, it was felt that the additional tour guide (I.e., individual on the bus) was not necessary. Total revised cost is \$483 (previously at \$484). Moved by KR, seconded by MGa. Approved.
- 5.7. Change of schedule approvals: Computer programming club will start at lunchtime - not a change of schedule, but there is a cost to access the site (\$20 per student), and permissions will be required since some promotional videos will be taken. They will take 48 students. Moved by JP, seconded by TC. Approved.
- 5.7.1. Ratification of Email Votes for Change of Schedule Approvals.
- 5.7.1.1. Visit from Ms Monton (Ethics) (30 March 2016). Moved MGa, Seconded by TC. Approved.

5.7.1.2. Visit from Ms Boulerice (Dance instructor) (30 March, 1 April 2016). Moved JP, Seconded by BH. Approved.

6. Public - no public present.

7. Adjournment: 8:24 PM - Moved by KR, seconded by MGa. Next meeting is scheduled for 10 May 2016

## **Governing Board**

### **Principal's Report**

**April 5<sup>th</sup>, 2016**

Ms. Palmieri and Ms. Crosilla will be starting an after school club-call Scra-ta-gories on Tuesdays, Wednesdays and Thursdays. They will provide opportunity to improve English and French vocabulary skills by playing board games.

Mr. Tsoulfas is working on starting a Computer Programming Club which

will take place at lunch. Mr. T will accept 20 interested students.

They will

be forming a super team in order to create websites, apps and programs.

Girls flag football practices are taking place

Track and Field practices are taking place

Bantam Boys Rugby: Practices are taking place

Midget Girls Rugby: Practices are taking place

Talent Show auditions have been taking place

Mr. Cordery continues to meet with our student life students every Thursday

Feb. 8<sup>th</sup> -10<sup>th</sup> Sec. 1 Matrix students went on a 3 day trip to Le Petit Bonheur.

This was a "team bonding" trip that usually takes place in Sept but due to

the ECA ban it was postponed till Feb. The students had a lot of fun and

they had great weather.

Feb. 18<sup>th</sup> Sheila Honeyborne came to present to all our secondary 2 students-She explained the option choices and then had a question period. This was to follow up to their WWSR Open House and she answered any questions students may have had about moving up to WWSR next year

February 24<sup>th</sup>, 2016 Anti-Bullying Day-Pink t-shirt day

February 17<sup>th</sup> Winter Band Concert took place in the evening

March 14<sup>th</sup>-16<sup>th</sup>-sec 2 Matrix students went to Ottawa

March 22<sup>nd</sup> & 23<sup>rd</sup>-french author-Stephanie Beneteau came to speak to the students

April 13<sup>th</sup>-Partners in Prevention will take place for grade 6 students and families @ WWJR

April 15<sup>th</sup> & 16<sup>th</sup> TOPS performance at Lakeside. Tickets available on web-site. Last year we took our students however this year it falls on our local pedagogical day.

April 21<sup>st</sup>-Reading exam from MELs for one group (Ms. Anderson's) during her class + one other class.

April 25<sup>th</sup>-Mini Day for incoming grade 6 students will take place at all the high schools

Staffing changes-

Ms. Smith's last day (April 6<sup>th</sup> until June 20<sup>th</sup>)

Ms. Stanworth retired on Feb. 19<sup>th</sup>

Mr. George Tsoulfas has taken over her science classes

Jennifer Price is back full time

Paul Hannash has taken over Ms. Muramatsu's 50%

## **Council of Commissioners Report**

March 29, 2016

### **1. Summer School Program**

- The summer School program will run from July 4-29 at PCHS and LCCCHS. Transportation is offered to off-island students for approximately \$80.00. Kathleen O'Reilly will be the Principal/Coordinator for the next 2 years.

### **2. Renewal of Sports Etude Program**

- LBPSB will renew JRHS Sports Etude program, in compliance with the Sports federations, until June 30, 2020.

### **3. Lakeside Academy Community Learning Centre(CLC)**

- Lakeside Academy has been given approval to begin the process of applying for a CLC. The process should be finished by June.

### **4. Calendar modification and Adoption (youth sector)**

- May 20, 2016 will be reinstated as a fixed board wide professional day. The Council also adopted the school calendar for the 2017-18 school year.

### **5. Facilities and Security Committee**

- Evergreen elementary Maintenance- The pavement of the parking lot, the removal of the oil tank and the conversion to an electric heating system was approved at a cost of \$395, 248.66 (before tax)
- The repairs of brick facades and the replacement of doors was approved at Westwood Sr. at the total cost of \$291, 431 (before taxes).

## **6. Strategic Plan 2015-20**

- The Strategic Plan draft for 2015-20 will be distributed to the parents' committees and to the Board's other consultative partners during the week of February 22. Responses are due to the Secretariat by April 15, 2016

## **7. Day, Time and Place of Council of Commissioners and Executive Committee Meetings-2016-17**

- A consultation was sent to consultative partners to set the above with responses due back by May 3 for approval at the May 30 Council meeting.

## **8. The Three Year Plan of Allocation and Destination of Immovables 2016-17-18**

- The above plan will be distributed to municipalities, communities, Parents' Committees and other consultative partners of the school board during the week of March 28 and needs to be submitted to the secretariat no later than May 18 for adoption at the May 30 Council of Commissioners meeting.

## **9. Naming of Newly Merged Schools**

- The new name for the Greendale/Thorndale merged school will be Kingsdale Academy
- The new name for the St. Paul/Sherwood forest merged school will be Sherbrooke Academy

**Submitted:**

**Danny Olivenstein**

WWHSA  
Report to GB  
April 5, 2016

- TSAW held in February was very very much appreciated by all teachers and staff. We had fun treats, muffins and luncheons.

- Our last meeting was held in February. We took a March break for H&S meetings as well, next one is this week on Thursday April 7.

- The QFHSA has submitted a Brief on Bill 86 and was given the chance to have their 15 minutes in front of the National Assembly to elaborate on their position. The basic gist of the brief is that it is detrimental to English educational institutions in Quebec, serving no additional benefits and we would like the Bill withdrawn in its entirety.

- We have the QFHSA AGM on April 30 where we will be awarding several of our volunteers the Unsung Hero award and the Golden Torch award.

- We also submitted a nomination Danny Olivenstein for the QFHSA Gordon Paterson award, honoring an outstanding educator who has given long service to education and encourages the involvement of parents. We are pleased to report that the QFHSA chose our submission and will be honoring Danny at the April 30th gala banquet! Past Gordon Paterson winner from Westwood was Mr Hans Bulow.

- As a thank you to our H&S members, we had a random drawing for 2 tickets to the LBPSB performance of TOPS on April 15. Congrats to the Belanger-Enright family!

- Our H&S is starting to plan for our AGM on May 18 where all positions are available for a 1 year term. We will also be proposing a considerable update to our H&S By-Laws.

- We are planning some student H&S awards for the upcoming graduation ceremony and will be lending a hand with refreshments then too.

- We are looking for a handyman/carpenter to give us a quote on revamping the H&S awards display cabinet in the senior campus hallway in front of the admin offices.

- Looking ahead to next year, we would like to plan the same fundraisers again for next year, QSP online magazine, craft fair on Nov 26, possible chocolate campaign, and/or a donation campaign with tax receipts through our website and Canada Helps. On behalf of Home and School, I would like to ask permission from GB to use the Junior campus premises for the purposes of fundraising for the coming year.

Thanks  
Lisa Fougere