

Westwood Junior High School Governing Board Minutes
October 17, 2016
Staff Lounge Jr. Campus

Attendees: Tanja Minisini (GB Chair), Marie-Josée Coiteux (Principal), Melissa Salama, Kelly Ann Uren, Carol James, Barbara Hunter, Nathalie Vanasse, Jacky Connolly, Maria Anctil, Isabelle Fleury (Home & School Rep)

Daniel Olivenstein (Commissioner) – arrived late

Regrets: None

Meeting commenced at 7:03 PM

Adoption of the agenda

Moved by Carol James, seconded by Maria Anctil. Motion carried.

Adoption of the minutes from the meeting of September 26th, 2016

Moved by Kelly Ann Uren, seconded by Melissa Salama. Motion carried.

Business arising from the minutes

- Ford Campaign: Due to all resources being directed towards preparing for the Craft Fair, Home & School has postponed looking into the Ford Campaign until after the fair.

Reports

4.1. Principal's report (see attached)

4.2. Sector Parents Committee report

- Both Nathalie Vanasse & Tanja Minisini were unable to attend the latest sector meeting.

4.3. Home & School report (see attached)

4.4. Commissioner's report (see attached)

New business

5.1. Field trip approvals

- Both Secondary 1 & 2 students have been invited to Westwood Senior's theater production of Alice in Wonderland. The students will go by bus and the buses will depart from WWJR at 9:10 and are expected to return by 11:10. The cost is \$5/student to cover the cost of busing; ratio of students to teachers will be 15:1 and 13 adults will be attending.

Moved by Nathalie Vanessa, seconded by Melissa Salama. Motion carried.

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5.2. Change of schedule approvals

- Tolerance Caravan Workshop. Fourth year being presented. In English class, Secondary 1 students will have 75 minutes for these workshops regarding bullying in school and will discuss any small actions which can stop bullying at school. Because there are 9 classes, the workshop will be spread over numerous days: December 5th, 8th, 9th, & 12th.

Moved by Carol James, seconded by Jacky Connolly. Motion carried.

- Saint-Justine and Westwood Junior will partner in the project Entre Venture. Students will fill out a questionnaire touching on risky behavior in the hope of identifying students who exhibit the following behaviors: Impulsivity, Sensatory Seeking, Anxiety Seeking and Introversion/Hopelessness. From the result, 12 students in each of the 4 behavior groups will be chosen and, if their parents approve, will be given the opportunity to participate in discreet workshops that aim at reducing the risk of them engaging in said risky behaviors. These workshops take place in school and are led by teachers who have followed the appropriate training offered through Saint-Justine. Everything is conducted in a confidential fashion. In the developmental stages of the study, Westwood Junior was part of the Control group and would therefore like to participate in the resulting project.

Moved by Nathalie Vanessa, seconded by Barbara Hunter. Motion carried.

Varia - None

Public question - None

Adjournment – Motion to adjourn the meeting at 8:02pm moved by Carol James, seconded by Melissa Salama. Motion carried. Next meeting, Monday, November 21st, 2016 at 7pm in the Staff Lounge at WWJR.

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Principal's Report – Marie-Josée Coiteux

Fire drill We had our 3rd fire drill of the year on October 11th. Another one will be scheduled in

- October, 1 in November and one in the spring.

WWJR Open House will take place the evening of October 27th

LBPSB Enriched Exam writing date-Saturday, Oct. 29th

- starting this spring 2016, the grade 5 students who are interested in coming into the enriched Program in high school, sec. 1, will write the enriched exam in their class in the late spring.
- The only students who will continue to have a Saturday writing date at the end of October/early November will be the students who are not in a LBPSB elementary school. This will take place in one of the local high schools.

Terry Fox run/walk was a success-the weather cooperated and it was a beautiful afternoon. A cheque in the amount of \$2587.10 was sent to the Terry Fox foundation.

Homework assistance program takes place Tues, Wed & Thurs afternoons from 2:30-4:00 p.m.

Interim report cards went home this past Friday, Oct. 14th

Term 1 Report Cards will be sent home on November 21st

WWHS Swim Team sign up sheet has gone up for any interested students

Hockey program is going very well on Mondays and Fridays

Boys Midget Basketball has try-outs this week

Bantam Boys Basketball is underway

Bantam Boys Soccer: (Crombie & Anderson) Congratulations! The boys are undefeated and finished first place in their section for the regular season. The first playoff game is TBD (but most likely October 20th or 26th).

Bantam Girls Basketball: There will be one final tryout next Tuesday, October 18th

GIRLS VOLLEYBALL: Great win against Riverdale on Oct. 13th. Had a Tough loss against Villa. There is a tournaments at Villa Maria today.

MIDGET GIRLS BASKETBALL: final cuts were to be posted this afternoon.

Girls Soccer Team is doing well

Cross Country Team showed great stamina and perseverance running a very challenging race Thursday, Oct. 6th. Our top girl finishers were: Sophia von Bauer, Amy Upton and Jamie Rikley-Krindle. Our top 3 boys were: Justin White,

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Jadyn Parsons and Chris Martineau-Seguin. Thanks also to the dedicated team members who trained with us but could not attend the meet.

Track & Field: practices still underway

Halloween week: student life “team” organized activities for the week of October 24th-31st

- Monday, Oct. 24th-3-27th-selling Halloween O-Grams
- Thursday, Oct. 27th-Scary Cupcake sale
- Monday, Oct. 31st-Costume Day, deliver Halloween O-Grams

Library news: Bookmark Contest:

Winners: 1st prize Isabel Bowe
 2nd prize Allie Nangreaves
 3rd prize Kate Szeibert
 Prize for creativity: Talia Chevrier : Lauryn Pinsonneault

Congratulation to our winners! To all who participated – Good job everyone! It was a fun activity.

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Home & School Report – Isabelle Fleury

- 1) Membership: we submitted our members list to the QFHSA on September 30th: 104 members, 90 full and 14 associates.

- 2) 15th Edition of the Craft Fair on November 26th & 27th
 - a. Coordinators roles have been assigned on September 29th
 - b. Did not receive any news from the city of St-Lazare following the meeting with M. Paquin.
 - c. Next Craft Fair meeting date to be confirmed tomorrow at our next H&S meeting (will be week of Oct. 31st)
 - d. We are continuing to receive raffle gift donations
 - e. All crafters and merchants are booked and have paid. The list of participants is published on our website.
 - f. NEW this year: we dedicated a complete web page on the Craft Fair
 - g. We will be preparing an erms message for parents for the donations (gifts, books, etc.) and for the bakers.

- 3) Follow-up item: test drives with Ford Canada
 - a. Our next meeting is tomorrow, did not find someone to get more information as the Craft Fair is our priority.

- 4) New items:
 - a. Pictures: We received a couple of emails/FB messages from concerned parents regarding the school photos this year. Some parents were not happy with the quality of the pictures, the shipping costs which were charged for both campuses and other issues. We ran a survey sent through our membership emails in the hopes of hearing from at least 30 parents. We received 82 responses. Details on next page.
 - b. Nov. 5, 2016 - QFHSA Fall Conference. We will be sending delegates to the QFHSA Fall Conference held at Beaconsfield High School this year, a day of workshops and speakers. They will be holding a panel discussion on Learning the Lessons of History, creating a new narrative for Canada.

- 5) Oct 18, 2016 is our next meeting. We will be welcoming the new JR campus vice principal Donna Bianchi and receiving updates from our craft fair coordinators in addition to the regular reports.

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Photo Survey results October 2016

Many comments were submitted about the “photographer skills” or lack thereof. Some parents have identified that they could be available to help make sure that these pictures will be better than the ones on Agenda Day. Same for the next Agenda Days if you decide to keep this company. They are also willing to volunteer to sort them and have them delivered at school to avoid shipping costs (doubled when you have one child in each Campus).

Here are the survey results:

- 82 responses: 18 have children at both Campuses, 30 at Junior only and 34 at Senior only
- 73 out of 82 usually order pictures (89%)
- Main reason for ordering: Sharing with Family and Friends
- 44 out of the 73 who usually order pictures did not order pictures this year (60%)
- Main reason for not ordering: Quality of the pose/picture (snapped without the kid knowing)
- 73 out of 82 want the pictures sent to the School to avoid shipping costs (89%)
- 74 out of 82 want to have more than one pose to choose from (90%) – none this year
- 76 out of 82 want the photographer to give guidance before taking the picture (posture, hair, etc.) (93%) – none this year

Here is a sample of the 37 comments received from parents (not altered from the survey):

- We were not told that the ID photo was the school photo.
- My child said she hardly had time to look into the camera and the picture was taken.
- Although we were not thrilled with the picture this year, we ordered anyway, but only the cheapest package because of the quality of the picture/pose.
- Disappointed this year with shipping costs.
- Shipping costs were completely ridiculous.
- I find the backgrounds that are available really tacky
- If it's a question of time to sort pictures out at either school and hand out, I would be willing to volunteer with other parents to save on the cost of shipping.
- The pictures look like they were taken in a hurry, like that they were not important and not meant to be ordered. I hope the Grad pictures will be MUCH better, if not I will be VERY angry.
- The ID cards this year we're of much lesser quality
- The photographer at both Jr. and Sr. this year snapped the photo so quickly without even telling the kids to smile. My son said all of his friend's pictures were so bad...

Based on everything above, here are some suggestions for upcoming photo sessions:

- Making it clearer to parents that the school ID picture is the School picture
- Making sure the photographer takes the time to advise kids when he/she is taking the picture
- Take more than one pose/picture
- Give some guidance to those who seem to need it to ensure better results – **we could set-up volunteers**
- Have pictures delivered to the school to avoid shipping fees – **we could set-up volunteers**
- Donation should not be mandatory
- Concerns that the Grad pictures will be bad too if the school pictures were a reflect of what is coming up
- Beginning of the year has many fees related – give more time to order/pay for the pictures to give some breathing room to parents
- Advise parents when the school pictures go home – some kids leave them in their lockers.

Commissioner's Report – Daniel Olivenstein

September 26, 2016

1. New Administrative Assignments

The following changes were made;

- Ardis Root, Centre Director Verdun Adult and Career Centre (Permanent Status). Effective October 17, 2016.
- Claudine Turnbull, Centre Director Sources Adult and Career Centre (Permanent Probationary Status). Effective October 17, 2016.
- Dean Graddon, Assistant Centre Director West Island Career Centre, (Probationary Status). Effective October 17, 2016.
- Dona Bianchi, Vice-Principal Westwood Junior High School (Permanent Status). Effective September 26, 2016.

2. Programs and Services Report

June Exam Results T.Rhymes reported the best academic results in the past 5 years.

- Up 12% in history results from last year
 - Success rate up 10% from last year
 - 18% higher than last year in math results. 13% higher province wide
- Summer School Due to a successful academic year, summer school attendance was down. Sec 1 (91) Sec 2 (131) Sec 3 (226) Sec 4 (431) Sec 5 (136) There was a growth in Sec 5 registrations up 8.4% from last year. Students predominantly registered in math and science.
- The Concordia Workshop titled, "Courage to Listen" will be held on October 22nd & 23rd at PACC. Information is available on our website

3. SNAC

- SNAC AGM was held on September 14. Five new SNAC members out of a committee of eight were voted in. The executive was then selected. The next meeting will be on October 19 at the Board.

4. Executive Committee

The Executive Committee approved the Allocations to the following Committees.

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- \$1000.00 to Central Students Committee
- \$2000.00 to Special Needs Advisory Committee
- \$5000.00 to the Parents' Committee

For Governing Boards the following formula is approved

- Between 8-12 members an allocation of \$225.00 plus .30/student
- Between 13-16 members an allocation of \$325.00 plus .30/student
- Between 17-20 members an allocation of \$425.00 plus .30/student

The Executive Committee approved the Food (snack) Program budget in the amount of \$45,000 comprised of \$20,000 from MEES and \$25,000 from LBPSB for the school year 2016-2017.

The Executive Committee also approved the Milk Program budgeted an amount of \$90,000 for milk and equipment maintenance, funded by a grant of \$43,660 from MEES and \$46,340 from LBPSB.

5. Ethics Commissioner Report

- A reprimand was read concerning 3 complaints against a commissioner that he found well-founded.

6. Projects-Ward 11

Evergreen -Window caulking-joints & preventive brick pointing- \$100,000
Langlois Architectes inc.

Forest Hill Jr.- Window caulking-joints & repair synthetic siding -\$100,000
Langlois Architectes inc.

7. Pearson Educational Foundation

- Alouette tickets are on sale for the October 10 game vs. the Edmonton Eskimos. Tickets cost \$16.00 and \$2.00 goes to the PEF. Information on the website