

**Westwood Senior High School
Governing Board Minutes Wednesday, December 16, 2015
6:45 pm – Staff Room
Type of Meeting - Governing Board Regular 4-15 #4**

Attendees: Sheila Honeyborne Penny Squires
 Lynn Austin Dean Graddon
 Danny Olivenstein Frank Clarke
 Kathryn Clare Laura Pfeiffer
 Linda Fitzpatrick Isabelle Fleury
 Lisa Guarda Chloe Bullen

Regrets/Absent: Sue Judge Aadam Hetlam

Invited Guests: None

Public: None

The meeting was called to order at 6:57 pm

1. Adoption of the Agenda

Moved: Dean Graddon
Seconded: Lisa Guarda
Motion carried unanimously

2. Adoption of the Minutes of the Meeting of Tuesday, November 10, 2015

Moved: Laura Pfeiffer
Seconded: Lynn Fitzpatrick
Motion carried unanimously

3. Business Arising from the Minutes

Nothing to report

4. Public question period

No public present

5. Reports

5.1 Principal's Report (see attached)

Staff had a meeting this week with two representatives of Portage to discuss their program and learn about the process involved in getting a student into the programs. \$600 cost for a 6 month program. Their facility is now in Prevost, in the Laurentians.

Jenny Thibault is still to be replaced. She is leaving in December for an administrative position at Trois Lacs. She is taking a 6 month leave of absence.

Major school changes were announced on Monday,

First dates of vaccinations had to be postponed and will now be held in February.

One of Mark Smith's classes had their parents drive them down to Verdun for the Christmas play at Verdun Elementary. 20 Christmas baskets were brought with the group and distributed to needy families in the school. Everyone enjoyed the day, the students got to see the play and have a meal prepared by Westwood students.

5 Christmas baskets will be delivered to families in this area

Christmas doors are being finished this week and look great so far.

Letter to parents about ped day reinstatement on February 5th will be sent soon to explain.

Friday will be an activity day following a regular schedule (4 periods). Teachers will have different activities going on in their classrooms and Star Wars may be shown on the TV's.

Teacher negotiations are coming closer to an agreement. Executive will meet this Friday December 18th and are voting whether to accept package to be voted on in January by the employees. If they vote yes, it has to be ratified by government. Work to rule will not be over till the government signs the agreement.

5.2 Students

IDP news - The Hudson craft fair was held on November 28 and 29 at the community centre.

It went very well and \$2,700 was raised for the students

TCBY is going well and is selling every week. More promotion needs to be done so all students are aware that this is happening

We are selling tickets for the Fiesta Dance to be held on Jan 30th at 7:30pm. Live Music, dancing, snacks and bar.

Indoor sports are happening in the gyms with students organizing them

Report cards have been received by all students

Silent Majority was viewed by all the students and it was great. Everyone thought that the production quality was very good.

Christmas doors are done and will be voted on to choose a winner

Nez Rouge came to our school to explain the services that they offer over the holidays

McGill Conference will be held for interested students. Medical and engineering fields offer the chance for eight students to attend Guidance counsellor explains . This has already happened.

5.3 Sector Parents Committee

Bill 86, if it is adopted, will change the way school boards are being governed. Parents will have more of a voice at council meetings. Meetings are being held on December 17th to further discuss this possible change

MSC was a long and involved process and will most likely happen again in four or five years

5.4 Treasurer

Bills were discussed and submitted to Lynn Fitzpatrick

5.5 Home & School (report attached)

Our Westwood Craft fair was held on November 28th. It was unfortunately held the same weekend as other craft fairs in the area and the merchants felt the impact of this.

Crafter table revenue was down

We need the ped day to organize the event as set up takes a lot of time

Next year we will send our invitations and reserve dates with vendors 5 to 6 months in advance

The planning meeting to organize the craft fair was attended by only three people, so participation is definitely down this year

\$ 7,648 was total revenue of the fair

Magazine fundraiser profits were way down this year...we netted about \$ 200

We will re-examine our fundraisers for next year for new ideas

\$4000 - 5000 will be available to spend for this year

Cheque fundraiser is a possibility as well as one involving chocolate, this is the most likely idea

5.6 Commissioner (see attached report)

November report - there are quite a few new people at head office

SNAC committee meeting - Cindy Finn presented an excellent workshop about educating student with special needs

The usual presentation date is at the end of January

Hockey tape is available for purchase as a fundraising initiative and is being sold at the Pearson Education Foundation website for \$ 1.00 per roll

MSC information -

Westwood Senior and Westwood Junior - no changes expected.

Transportation package changes and rezoning will take place. Some students who attend MacDonald High may change to Westwood. No need to travel over the Ile aux Tourtes bridge. 10 families may be affected.

Late bus issue was not resolved. Costs may have to be higher in the new year. Work to rule and lack of activities afterschool has made the late bus profits much lower this fall.

An adult centre was discussed and will move forward. There is a need for this for adults in the area. It will not happen for 2016 but the plan is in motion WWSR can be used, the school could be divided if necessary.

5.7 Bridge to Burundi

J.C. (French teacher) is in Burundi. His safety was questioned by Sheila Honeyborne. He is doing well and the medical equipment is sitting in a warehouse right now. They received a \$ 5000 donation from Tenaquip for transportation and for the medical center. Facebook page is now up if you want to view the pictures.

5.8 Major School Change (see attached report)

Brief by Penny to come (Penny will scan and send it to me)

6. New Business/Correspondence

6.1 Field Trips

Mark Smith took the day off and went with his drama class students to Verdun Elementary and performed the play and served breakfast.

6.2 Change of Schedule Approvals

6.3 Rental and Service Contracts:

Francisation contract is now available. The cost of the program is \$35 - 40 an hour. The program is voluntary for the students who want to attend
Total amount of the grant is \$ 3400

Paul Gallagher is doing history tutorials
\$ 15 per hour for a total \$ 860 dollars

New budget is \$ 10,000 for a homework program
3 different things can be done with the money:

-portion for Katherine Clare to give help during class time
\$ 3500 is offered for Katherine

- In school homework recuperation - for students that are on the radar for different reasons.
Students will meet 3 times a month with teacher Olga Bindon and will be supervised for the whole day and will not be part of greater school population during this time.
\$ 3500 also for this project Bathroom breaks will be supervised.

One student needs to be travel trained. Needs to be shown how to travel on the local buses and trains
\$ 2500 to do this part of the project.

Total \$ 9600
Dean Graddon motioned
seconded by Frank Clarke
Motion carried unanimously

6.4 E-vote Ratification:

None

6.5 Consultations

Enrollment criteria - No changes - Nothing to report

6.6 Governing Board Budget

See report attached
\$ 8190 for library total 2015-2016
Dean Graddon motioned

Laura Pfeiffer seconded

6.7 Capital Projects

Under \$ 50,000 dollars

ventilation for washroom
soccer frames
student washroom upgrades
old gym flooring replacement
generators
replace heating unit on second and fourth floor
brickwork for 300 and 500 will be done this summer pointing it is called \$250,000
hallway painting (whole school needs it)
window screens are missing and need to be replaced
status quo for this year

Over \$ 50,000 dollars
main doors were done
and all outside doors are being done this summer

7. Questions and comments

8. Meeting was adjourned at 9:05 pm

Motion to Approve: Dean Graddon
Seconded: Lynn Fitzpatrick
Motion carried unanimously

Next Meeting – Wed, Jan. 13, 2016 @ 6:45pm.

Sheila Honeyborne – Principal

Penny Squires - Chairperson