

**Westwood Senior High School
Governing Board Minutes Wednesday, March 9, 2016
6:45 pm – Staff Room
Type of Meeting - Governing Board Regular 3-16 #7**

Attendees: Sheila Honeyborne Penny Squires
 Lynn Austin Dean Graddon
 Julie Gagnon Frank Clarke
 Kathryn Clare Laura Pfeiffer
 Linda Fitzpatrick Isabelle Fleury
 Sue Judge Chloe Bullen

Regrets/Absent: Lisa Guarda Danny Olivenstein

Invited Guests: None

Public: None

The meeting was called to order at 6:50 pm

1. Adoption of the Agenda

Moved: Lynn Austin
Seconded: Sue Judge
Motion carried unanimously

2. Adoption of the Minutes of the Meeting of Wednesday, February 10, 2016

Moved: Sue Judge
Seconded: Julie Gagnon
Motion carried unanimously

3. Business Arising from the Minutes

Nothing to report

4. Public question period

No public present

5. Reports

5.1 Principal's Report (see attached)

Paul Hanash replacing Dave Benwell while he is on paternity leave
Katie Cunningham is replacing as math teacher for Cliff Wilson

School success plan meeting this month to set dates for 2016-2017 school year.
Teacher appreciation week was great. The staff appreciated all that was done for them.
Alex Lanthier has organized sessions for all Grade 11 students on Alcohol, Driving and the Law. The free sessions will take place in the French classes during class time and will consist of three parts:
A short presentation by the SQ
A short presentation by MADD
A hands on presentation by ACCESS driving school (a simulator and they use vision distorting goggles)

5.2 Students

IDP class group left on Sunday February 28 and will be back on March 15. The group has gone to Mexico to work. Mules were waiting to carry their luggage. The Townspeople are helping them out and they decided to make a plaza as an addition to the original plans...they are ahead of schedule. Parents there could not believe the generosity of our teens and think they are awesome and doing great work.

The Variety Show is being planned and organized, The date for this event is Wednesday, May 4 and Thursday, May 5th

School dance took place in the cafeteria for Valentine's Day. There was a decent turnout but it was a little lower than expected

Throwback photos wanted for the yearbook which is being prepared now

Indoor soccer is taking place and the girls team made the playoffs

Badminton teams are competing and the team is in first place

Rugby team training has started in the building

5.3 Sector Parents Committee

No meeting was held last month

Region 1 meeting concentrated on the topic of primary school enrollment.

Bill 86 presentations continue into next week and LBPSB will make a presentation next week

5.4 Treasurer

Governing board is well under budget.....details next month

5.5 Home & School (see report)

\$ 700 with magazine fundraiser no sales of the entertainment card were sold

At last meeting H & S decided to postpone chocolate fundraiser - not enough funding requests to justify another fundraising activity

H & S has not had any requests for funds so they have money to spare

Sheila would like to request new curtains for the stage, she will supply details to H & S
Quebec home and school recommends not to keep more than \$ 3,000 on hand from fundraising
Staff appreciation was a success and was well appreciated by staff
H & S are already looking for volunteers for Convocation on June 22nd
H & S will start to plan craft fair before this year ends as per a survey done with the crafters from this year.
H & S members will select the crafters instead of having it be first come first served to ensure that members of this community get to participate in the fair
H & S wants to create a guide for activities that will be used to train and advise our new volunteers and accelerate knowledge transfer
She asked if we can approve the craft fair this school year for November or do we have to wait until next year.

Moved: Laura Pfeiffer
Seconded: Lynn Fitzpatrick
Motion carried unanimously

5.6 Commissioner (see report)

Attendance zones: Due to a decision reversal zones 15 and 16 will now have the choice to go to Christmas Park for bilingual program or Sherwood/St. Paul for francais plus

LBPSB will renew partnership with Free the Children till 2018

SNAC workshop IEP Journey: parent to parent perspective was held on Tues. Feb 2nd and was a huge success

Rental fees will go up by 3% for 2016-2017 school year. The object is not to make a profit but to provide facilities at a reasonable cost.

Sale process will be started for the following buildings:
International Language Centre, Orchard Elementary, Thorndale Elementary, Allion Elementary

Strategic plan draft will be distributed to parents' committees during the week of February 22nd.
Responses are due by April 15, 2016

5.7 Bridge to Burundi

Nothing to report

5.8 Major School Change

Nothing to report

6. New Business/Correspondence

6.1 Field Trips

ALT group - Physical Activity Outing.... It was supposed to be a winter sports outing at Les Cedres but has been changed to a spring trip to Les Cedres instead

They will also be going to do an indoor trampoline activity at Skytag in Dollard des Ormeaux which is included in their school fees
Classes will return during last period

April 9 and 10 Model UN taking place at John Abbott College Jason Cornery and Karen Nesbitt to supervise for that event
\$ 35 registration fee per student

Grade 10 Ottawa trip -- fees are complete for this trip
School will absorb fees to enter museums
We will visit the Cdn. Museum of History and Canada Hall to visit first nations exhibit and Eldorado gold rush exhibit
French history kids to Quebec City for grade 10
\$355 to organize this a busload of kids April 27, 28 and 29

Music students will attend Ottawa Music Fest May 11

Steve, our music teacher will be taking students to Walmart to do grocery bagging to pay for registration fee and bus

Moved: Sue Judge
Seconded: Laura Pfeiffer
Motion accepted

6.2 Change of Schedule Approvals

Nothing to report

6.3 Rental and Service Contracts

St. Patrick's Day parade committee requested use of the school on parade day. They want to have access to the gym and the bathrooms. A formal request has been made to the school board for this from the Hudson parade committee.
This must be done for insurance purposes.

Moved: Dean Graddon
Seconded: Frank Clarke
Motion accepted

6.4 E-vote Ratification

None

6.5 Consultations

Strategic plan 2015 - 2020
Comments will be accepted and we will go over this at the next meeting
Penny must answer a survey from the governing board as to whether we approve this strategic plan
Achievement wellness and one other subject to be discussed

Baseline is where we are now

April 15 is deadline for responses to Penny and she must respond to survey by April 16th

6.6 Governing Board Budget

Nothing to discuss

6.7 Capital Projects

Nothing to discuss

7. Questions and comments

What is the policy on field trips for missed days? They are missing seven days and field trips were approved anyway

Government has set a minimum amount of time for a subject but you cannot take it away from or exchange the time with a different subject

Why do we share a success plan with the junior school when we are a separate entity? We would like to suggest we do it that way. Sheila must speak to other principal at Jr. to discuss this. Doing it separately would be a better option for us.

8. Meeting was adjourned at 7:43 pm

Motion to Approve: Dean Graddon

Seconded: Sue Judge

Motion carried unanimously

Next Meeting – Wed, April 13, 2016 @ 6:45pm.

Sheila Honeyborne – Principal

Penny Squires - Chairperson