

**WESTWOOD HIGH SCHOOL SR**  
**Governing Board Minutes**  
**Tuesday, September 19, 2016, 6:45 pm**

MINUTES OF THE PROCEEDINGS of the Westwood High School Governing Board held on September 20, 2016 at 6:450 pm at 69 Côte Saint-Charles, Hudson, Québec.

---

**PRESENT:**

Parent representatives: Laura Pfeiffer, Dan Rassi, Helen Garoufolis, Lynn Fitzpatrick  
Teaching Staff: Dean Graddon, Peter Nield, Jaques Grenier  
Support Staff:  
Principal: S. Honeyborne  
Vice-Principal:  
Students:

**REGRETS:** Frank Clarke, Danny Olivenstein, Lynn Austin, Anna Lisa Taylor, Lucas Petropoulos, Lisa Fougere

---

1. **DECLARATION OF QUORUM**

Sheila Honeyborne declared quorum at 7h03 and convened the meeting. 7 members were present, of which 4 were parents.

2. **APPROVAL OF THE AGENDA**

**Moved by Laura Pfeiffer**

**Seconded by Dean Graddon**

**CARRIED Unanimously**

3. **APPROVAL OF THE MINUTES**

Minutes of the June 8, 2016 were presented by S. Honeyborne.

4. **PUBLIC QUESTION PERIOD** – No public

5. **CORRESPONDENCE-**

Laura Pfeiffer presented the response she received from GMAA regarding her letter of concern about the timing of the Rugby season. The main issue was students getting injuries (concussions) which could affect their ability to complete the June exams in a successful manner. The response from GMAA acknowledged Laura's concerns but stated that the Rugby season would continue to be held in the spring.

## 6. **REPORTS**

- 6.1 Students: No student report this meeting
- 6.2 Principal: See attached
- 6.3 LBPSB Parent Committee: No report this meeting
- 6.4 Treasurer: No report this meeting
- 6.5 Home & School: Report sent electronically to all members
- 6.6 Commissioner: No report this meeting
- 6.7 B to B: No report this meeting

## 7. **NEW BUSINESS**

Laura Pfiesser was nominated to be the chair for 2016-17 by Dean Graddon. Seconded by Dan Rassi  
Carried Unanimously  
Lynn Fitzpatrick agreed to stay on as Treasurer  
Lynn Austin agreed to stay on as Secretary  
Frank Clarke was voted in as parent Committee Rep (AGA Sept. 14, 2016)

### 7.1 **Field trips: See attached Grid**

Phys Ed Leadership Class to the Falcon for golfing  
Three Grade 11 students to Canadian Student Life Conference – Edmunston NB  
Advanced Art classes to Rigaud for Outdoor sketching  
Grade 9 – 11 (approx... 100 students) to Notre Dame de Fatima for student life camp  
Entire Grade 10 level to Ottawa for Remembrance Day Ceremony  
Entire Grade 11 level to PACC for LBPSB Career Fair

**Moved by Dean Graddon      Seconded by Dan Rassi      CARRIED unanimously**

**Motion for approval of the field trip:** Phys Ed Leadership to John Abbott to assist with LBPSB Volleyball tournament January 12, 2017

By Dean Graddon    Seconded by Peter Nield

Discussion: Concerns because the students would be out during restricted days. Suggestion that students must get permission from each of the teachers of the classes they would miss. Makes the student more accountable and responsible and ensures that they will not miss any important lessons while away.

Motion in favour of the trip with the above mentioned condition.

Carried Unanimously

### 7.2 **Change of Schedule: See Attached Grid**

All grades Terry Fox September 29, 2016 – 1 period

Dec 6 – 8, 2016 Grade 11 only Co-Venture Study (last year of the 5 year study) – 1 period

**Motion for approval – Jaques Grenier      Seconded – Peter Nield      Carried- Unanimously**

### 7.3 **Rental and Service Contracts:**

Naginata Karate Seminar – New Gym – October 15 & 16, 2016

Francisation – Heather McMenamain - \$35 – 40 per hour for the total amount of Francisation Grant

**Motion for approval – Lynn Fitzpatrick      Seconded by Dan Rassi      Carried – Unanimously**

### 7.4 **e-Vote Ratification: See attached field trip grid**

**Motion for approval – Dean Graddon      Seconded by – Jacques Grenier      Carried - Unanimously**

8. **CONSULTATIONS** – no consultations this meeting

9. **PUBLIC QUESTION PERIOD** - No public

10. **VARIA**

Questions brought forth by Laura

- 1) Do we have enough Aide time – S. Honeyborne answered yes although more is always better
- 2) Softball – why did we have a sign up when there was no coach? A very disappointing experience for those students who had signed up for the sport. Laura stated that she spoke to P. Mischook about this and he indicated there was a coach at the beginning of the school year but the individual backed out. S. Honeyborne acknowledged that this was unfortunate but all the coaches and staff reps are volunteers so we can't make anyone do something – even though it would be good for the students to have had the opportunity to play.
- 3) Why is Tuesday November 1<sup>st</sup> a PED day? S. Honeyborne stated that from the perspective of the elementary schools having a PED day on Monday October 31<sup>st</sup> (Halloween) would be disastrous but placing it on the day after Halloween made sense as many elementary students (and even some High School students) may not be at their best to learn after a late evening of candy and trick or treating
- 4) Is it possible to change the running routes for the Phys Ed student required runs so that the kids are not on the really busy streets that have no sidewalks (Main, Cote St Charles). Laura said she had spoken to P. Mischook about this and he agreed it would be better to make the change.

11. **ADJOURNMENT**

Meeting adjourned at 8:30 pm

**Moved by Dean Graddon**

12. **NEXT MEETING** - Next meeting - October 12, 2016

---

Sheila Honeyborne, Principal

---

Laura Pfeiffer, Chairperson, Governing Board

DATE: \_\_\_\_\_