

**Westwood Senior High School
Governing Board Minutes Wednesday, November 9, 2016
Type of Meeting - Governing Board Regular 3 - 16 #3**

Attendees: Sheila Honeybourne Laura Pfeiffer
 Helen Garoufalis Lynn Austin
 Jacques Grenier Dan Rassi
 Peter Nield Lisa Fougere
 Danny Olivenstein Lucas Petropoulos

Regrets: Frank Clarke Lynn Fitzpatrick. Anna Lisa Taylor

Invited Guests: None

Public: None

The meeting was called to order at 6:50 p.m.

1. Adoption of the Agenda

Moved: Lynn Austin
Seconded: Jacques Grenier
Motion carried unanimously

2. Adoption of the Minutes of the Meeting of Wednesday, October 12, 2016

Moved: Peter Nield
Seconded: Helen Garoufalis
Motion carried unanimously

3. Business Arising from the Minutes

We need to find a replacement staff member for Dean Graddon
Sheila is working on finding a replacement

4. Public question period

No public present

5. Reports

5.1 Principal's Report

(see principal's report)

Karine Deschamps started on Monday. She is finishing up a contract at Cite des Jeunes.
School budget is in. Homework grant is up to \$15,000
Culture in the schools has been submitted and we received all grants requested
Library is getting \$14.00 per student this year
We completed four fire drills and one lockdown so far this year.
We will be using the red green system to get the attendance completed in the future. This will improve the speed of getting class attendance.
Vaccinations for grade 9 are coming up soon and will take place in the library
Success plan ... grant applications for professional development in math and french at jr and sr.
Consultants will come in to help
Vertical planning will be implemented
Progression of learning will be followed so that teachers know what each other are doing in their teaching
We will be bringing teachers together
Spiral math is followed here at Sr. school. Teaching math program is a bit slower.

5.2 Students

Outdoor Club camping trip is coming up November 24 to 26
Juvi girls rugby has started conditioning program
Juvi boys rugby tryouts start next week
Alice in Wonderland play starts in mid-December. They will be presenting the play to different elementary schools as well as Westwood and the public.
There are 2 students for each character so that they don't have to miss too many classes.
Practices are progressing well with Mr. Smith acting as producer/director
Halloween doors were great....Eddie's 3-d door won. We are giving pizza to the homeroom of the two students who decorated Eddie's door.
Term one is now over and students are happy about that
Christmas doors are in the works with the Art Club
Sisterhood club is starting a sock drive and a toiletry drive for the next month

5.3 Sector Parents Committee

Frank is absent...no report tonight

5.4 Treasurer

Lynn is absent ...no report tonight

5.5 Home & School

Craft fair is taking place on Nov. 26 and 27th. They are still looking for donations of raffle prizes, gifts, as well as bakers for the bake sale
Quebec home and school conference was held at BHS on November 5th
Guest speaker this year was from the indigenous community. Her message was that she wants people to be proud of their roots
There were also guest speakers from the community.

There was a discussion about the English community not being included in the new history course being taught in school. Quebec home and school association is working on this problem to get this changed. Very informative parent sessions were held at this conference. Next H & S meeting is Wed. Nov 16 and they will be wrapping baskets for the upcoming fair

5.6 Commissioner

See commissioner's report....

Two meetings this month Oct. 17 to review external committees
Along with the regular Oct 24 meeting
Two student commissioners have been appointed for this year
Financial statements show that there was \$2 million excess expenditures over last year
We must balance the budget this year
School policy is being updated and a parent code of conduct is being created
High school entrance exams are being altered They will be given in May to grade 5 students since they are based on grade 5 content.
Parents will know that their children have been accepted to enriched programs earlier. This is to try and deter parents from choosing private schools.
High school IEP's are presently very different than the elementary school. This model will be changed to follow a style similar to the elementary model
It will be more informative for the parents
Teachers are reviewing new history program this year
School commissioners are looking into creating a financial literacy program for high school curriculum
Peace summit was held October 19th
Student commissioners are forming a social media team
Five students will use social media platform to welcome grade 6's to high school
New student ombudsman was designated by the Council of Commissioners.

5.7 Bridge to Burundi

Music fest was held two weeks ago on October 22nd. Students made almost \$5,000 at the concert. They had a really good turnout that evening. The entertainment was provided by a few bands; including some former students.

6. New Business/Correspondence

6.1 Field trip approvals

Outdoor Club doing survival camping. Going to Lac des Plages \$40 per student
That includes everything for the two days. They are leaving Nov. 24 and continues into Nov. 25 which is a ped day
Basketball tournament Jan. 20 and 21going by car. Cost is \$100. With Steve Jackson and parent volunteers. Tournament is being held at Bishop's University
Ski trip to Mont Ste. Anne on February 3, 4 and 5, 2017
Jacques and other staff will be going. Everyone will stay in condos and cook their own meals. Max students is 32.

Music competition tour coming up to Washington D.C.. with Steve Dubinsky
\$875 dollars and includes all meals There will be a two hour music clinic offered, a music competition and hotels and some food included. Open to grade 9 to 11 One bus rented.... 45 students is the minimum

Deposit needed by dec. 1....the tour is in April.

Father Dowd visit

Taking secondary 2 matrix students and 15 Sr. students to Father Dowd Center in December

Visit to Verdun Elementary is being organized - either a visit here will be planned or we will go there.
Students serve lunch to the elementary students.

Moved: Dan Rassi
Seconded: Helen Garoufalis
Motion accepted

6.2 Change of Schedule Approvals

Grade 9 vaccinations -- appointments will be given out to students
Students will be in and out of the library all day
David Hill presentation ---- trying to get an ecological farm going on Rigaud Mountain
Geordie Productions will come in and students will see a performance of a play. This is paid with school fees

Moved: Peter Nield
Seconded: Dan Rassi
Motion accepted

6.5 Rental and Service Contracts

Home work program - Held in the library on Wednesday and Thursday after school

Sheila would like to hire someone to tutor science and/or math on Tuesdays

\$30 per hour for 90 minutes a week

Literacy support group for 8 kids will begin. These are students who are weak in English

Sheila would like to start an advanced 5 program in WOTP class and would like to hire someone for that.

This is a program for students that are struggling in class. 3 days per month. Aide spends most of day with them and they get their work done and completed with her.

French literacy will be 2 periods of every cycle.

Total cost of all contracts is about \$12,000

History tutorials are now being done by Paul Gallagher for students writing supplemental exams

Paid \$50.00 per hour

Model U.N. trip will be February 9 to 12

Grant application has to be presented to governing board

\$500 is the maximum you can get for this project. Jason Cordery is hoping to lower the cost for students.

Moved Jacques Grenier
Seconded: Helen Garoufalis
Motion accepted

6.7 Consultations

None

7. Questions and comments / varia

Dan brought up the subject of drugs on campus and how we can change the reputation of Westwood. Sheila offered a very thorough explanation of what happens when a student is found to be in possession and/or using drugs.

Laura brought up the topic of grade level meetings. Students have had multiple tests scheduled on the same day. Are teachers aware that this is happening?

Laura mentioned that John Abbott's cut off for Sec 5 Scientific Math, Chemistry and Physics for both Round 1 and Round 2 of acceptance was 83%. The cut off seems to be getting higher. Students should be made aware to motivate them to do well (or prepare them for the fact they might need to write supplemental exams in the summer).

8. Meeting was adjourned at 9:00 p.m.

Motion to Approve: Jacques Grenier

Seconded: Lynn Austin

Motion carried unanimously

Next Meeting – Wednesday, December 14, 2016 – We will have a potluck dinner. Sheila will send out list of who signed up for what. If she doesn't, just bring something!

Sheila Honeyborne – Principal

Laura Pfeiffer - Chairperson