

**Westwood Senior High School
Governing Board Minutes**

Wednesday, May 10, 2017

Governing Board Regular Meeting 9 - 17 # 9

Attendees: Sheila Honeyborne Laura Pfeiffer
Lynn Austin Mark Smith
Dan Rassi David O'Grady
Lucas Petropoulos Lynn Fitzpatrick
Helen Garoufalis Frank Clarke
Danny Olivenstein Anna Lisa Taylor

Regrets/Absent: None

Invited Guests: None

Public: None

The meeting was called to order at 6:45 p.m.

1. Adoption of the Agenda

Moved: Mark Smith
Seconded: Helen Garoufalis
Motion carried unanimously

2. Adoption of the Minutes of the Meeting of Wednesday, April 19, 2017

Moved: Helen Garoufalis
Seconded: Anna Lisa Taylor
Motion carried unanimously

3. Business Arising from the Minutes

3.1 Westwood Start Time

Laura spoke to Birchwood governing board about a survey done with parents concerning a possible school time change.....

80 in favour of start time change and 122 were against changing it
Discussion ensued about having a town hall meeting and then sending a survey out to parents to highlight the pros and cons of a late vs. early start for high school students.

4. Public question period

No questions from the public

5. Reports

5.1 Principal's Report

Discussion about upcoming calendar for next year. Calendar has been set and we discussed the dates that were chosen and why.

School year 2017/2018 starts August 30 for grade 9 students only (telescopic schedule) and August 31 is grade 10 and 11 only (telescopic schedule). Friday September 1 will be a regular school day for all grades.

Friday will be a school spirit day to bring everyone on board

Sept 13 and 14 are the AGM meetings for both campuses

First governing board meeting of the year will be September 6th, 2017

We will know at end of May who will be replacing Sheila Honeyborne in her position

School agenda will go to print at the beginning of June once we know the name of the new principal

Lines and numbers of parking spaces will be painted this summer for parking spaces of cars and scooters....Parking spaces will be numbered for staff

LGBTQ club had a get together that had been advertised at school, it took place on May 5th

Exam schedule is now posted on the website

Fire drills - we had our 5th fire drill April 26, there is one more to be done. Our second lockdown was done on May 4th

(see principal's report for more info.)

5.2 Students

WWSR Variety show was held Wednesday and Thursday of last week. We sold at least 250 tickets before the show and even more at the door. With concessions and donations it was a huge success.

Yesterday the concert band performance was held and it went very well.

Volunteer Awards were given out to Sheila Honeyborne and Dan Rassi for their contributions

Monday was a ped day and at least 40 Westwood staff and students went to help out in Hudson at the fire hall and helped out at a house in the Hudson area to help save it from the flooding. Lucas Petropoulos made the CTV news that evening in a story about the flooding

WWSR will organize a day to help out with the cleanup of properties in June

Congrats to the sports teams who all performed well

All rugby teams are doing really well and are winning their divisions

Midget girls rugby team won the final last week

Boys rugby team is competing Friday in the finals

Exam preparation is beginning in classes

Scholarship applications have all been submitted

Leadership conference took place on May 1 and was a great experience for those who attended. It was a lot of fun

About 15 speakers were at the conference to cover different subjects with the students

5.3 Sector Parents Committee

See Frank's report

5.4 Treasurer

\$385 remaining in the governing board budget

5.5 Home & School

We have not met since the last govern. board meeting

Next week we will be voting for new members, co-president and vice-president

AGM was on April 29th, an ed. tech was the guest speaker and was an excellent source of information

Regional Council of the Home and School committee discussed a resolution to make school fees tax deductible for next year

Link to history curriculum was created on the home and school website

Saturday November 25 and Sunday November 26 are set as the dates for the craft fair next school year

See home and school report for more info.

5.6 Commissioner

The sexual education program was discussed, there is a two year pilot program going on this year. Materials are being produced and we are awaiting word from the ministry on what will happen for next year. Signed petitions were presented for the inclusion of LGBTQ in the board's sex ed. courses

Summer School - Lindsay Place will be used this summer

The board is looking to do a virtual bridge course for Sec. 4 math and science. It will be offered in a virtual classroom one class per week.

QESBA continues to monitor the ongoing discussions concerning the new history program.

Min. of Education has announced his intention to add a personal finance course to the Sec. 5 program. This course would be compulsory as of September 2017

Student commissioners presented concerns over the current late bus situation specifically for Westwood Sr. High School. Lengthy walks from drop off points are an issue in inclement weather and darkness.

School hours - Committee was notified that Westwood high school is looking into implementing a 9 a.m. start time. Modifications to other schools hours would need to be reviewed.

See his report for more information

5.7 Bridge to Burundi

Financial report will be presented in June and money raised from the variety show will go to the Bridge to Burundi project.

6. New Business/Correspondence

Nothing to report

6.1 Field trip approvals

Camping trip is taking place on June 20 to 22 to Mont Tremblant...

40 students going on this trip

IDP proposal is being submitted....they will be going March 4 - 21 to Nicaragua (please keep the location a secret)

Cost will be \$3765 right now without any fundraising

This year the group fundraised and were able to use \$1000 each for the trip

Linda Sanders and Alex Lanthier will be going and will go with a guide from the area

Moved: Mark Smith

Seconded: Anna Lisa Taylor

Motion accepted

6.2 Change of Schedule Approvals

None

6.3 Rental and Service Contracts

Service contract is needed for Paul Gallagher. He will be supervising the students and will be coordinating the set up for the final exams.... set up of the chairs and desks for exams as well as chairs for convocation. He will be coordinating take down as well.

Moved: Dan Rassi

Seconded: Mark Smith

Motion accepted

6.4 E-vote ratifications

Sheila Honeyborne mentioned that a discussion took place at a recent conference with lawyers present about the validity of e-votes... e-votes are not valid and are to be used only in an emergency

6.5 Consultations

Nothing to report

6.6 School Fees

School fees for 2017 and 2018 were presented and discussed. Among the issues were workbooks that are purchased but not used, the lack of detail for the Gr 9 Outdoor Ed class, and in one case, a reduction in fees. We will ask that a fee breakdown be submitted for the Outdoor Ed course, so we approved the school fees without the outdoor education fees included.

Moved: Dan Rassi
Seconded: Helen Garoufalis
Motion accepted

6.7 Email from parent concerning grad dinner

Concerned parent emailed about awards that were chosen by students at grad dinner. They felt that some categories were degrading to the students. Next year, we will maintain tighter control over the categories and make sure that everyone is respected.

6.8 Field trip policy

Sheila Honeyborne discussed having students give a significant deposit for field trips that involve a lot of planning. This would be a commitment from the students to ensure that a trip will take place. This year's trip to New York was cancelled after hours of planning had taken place. Monetary commitment would make it more likely to succeed.

Moved: Mark Smith
Seconded: Lynn Austin
Motion accepted

6.9 Westwood Clothing

<https://westwoodhighschool.entripyshop.com>

Westwood clothing will be available to order online, this will be the new way of ordering clothes for the students.

Moved: Lynn Austin
Seconded: Lucas Petropoulos
Motion accepted

7. Questions and comments / Varia

Chateau Vaudreuil is not affected by flooding and graduation dinner will take place as planned

8. Meeting was adjourned at 9:45 p.m.

Motion to Approve: Jacques Grenier
Seconded: Lynn Austin
Motion accepted

Next Meeting – Wednesday, June 14, 2017 6:00 pm – Dinner will be served prior to the meeting.

Sheila Honeyborne – Principal

Laura Pfeiffer - Chairperson