

**Westwood Senior High School
Governing Board Minutes Wednesday, September 6, 2017
6:45 pm – Conference Room
Type of Meeting - Governing Board Regular #1 - 2017-2018**

Attendees: Marie-Josée Coiteux Rosanna Riccardi
 Laura Pfeiffer Helen Garoufalis
 Lynn Austin Mark Smith
 Dan Rassi Lisa Fougere
 Lynn Fitzpatrick Danny Olivenstein

Regrets/Absent: Frank Clarke

Invited Guests: None

Public: None

The meeting was called to order at 6:50 p.m.

1. Adoption of the Agenda

Moved: Lynn Fitzpatrick
Seconded: Dan Rassi
Motion carried unanimously

2. Adoption of the Minutes of the Meeting of Wednesday, June 14, 2017

Moved: Danny Olivenstein
Seconded: Helen Garoufalis
Motion carried unanimously

3. Business Arising from the Minutes

Discussion took place about the upcoming survey for the proposed time change for Westwood Senior High. We will see what the results are and further discuss this issue.

Grade 9 outdoor trip is happening this weekend and it will go forward regardless of the weather.

4. Public question period

No public present

5. Reports

5.1 Principal's Report

A big thank you to the staff for a smooth start

Thank you to our mentoring committee (Ms. Cristofaro, Ms. White, Ms. Horrocks) for welcoming and helping all our new teachers.

Assemblies were held for each grade level-Sec. 3 on Wednesday, August 30th & sec. 4 & 5 on Thursday, August 31st.

A special spirit assembly was held in the new gym during period 4 for all students on Sept. 1st to welcome in our "new" sec. 3's.

Staffing update:

Todd Sinnett took the post with two Ethics classes (16%)

Julie Gagnon is in to replace Anne Marie Gauthier...she will be returning from mat. Leave on Dec. 2

Lorraine Maalouf is in to replace Alicia Zhao until she returns from medical leave.

Kristina Holmes is replacing Mark Smith who is taking a leave of absence

Maria Lanzetta has the Drama, Ethics and Yoga post

Riccardo Charlot has the French post with French Alternative classes

Paul Gallagher has the WOTP post

Jeffrey Zeidel has Kelly Tellier's post

Gareth Williams has Science post

Enrollment numbers are: Sec. 3 215 students Sec. 4 174 students Sec. 5 169 students

Alternative program-16 students (12 sec. 4's/4 sec. 5's)

WOTP-10 students

Sept. 8th-special afternoon during lunch and Period 4 –corn boil and air bounce (free hot dogs and corn) freezies \$1, drinks \$2, burgers \$3, cheeseburger \$3.50

Sept. 14th -Annual General Assembly & Curriculum Evening-ERMS went out to families

Sept. 18th-Photo retakes

Terry Fox run in Hudson-Sunday Sept. 17th from 12-2 pm (registration at 11). Encouraging our students to put in a team from WWSR

Terry Fox -school walk/run will take place on Sept. 27th (Period 3)

Filming in Hudson-The assistant location managers have been very helpful in making sure our buses, staff, parents are getting through with no problems. They are being very cooperative and understanding and are making every effort to not disrupt the functioning of the school.

Our students have been very respectful of the filming sites and are not interfering or getting in the way.

5.2 Students

No students present tonight ...new students to be recruited to the Governing Board soon

5.3 Sector Parents Committee

Frank Clarke absent tonight

5.4 Treasurer

Nothing to report

5.5 Home & School

Last Home and School meeting was May 16, 2017, and our year end supper was on June 7th at Baton Rouge.

WVHSA AGM was May 16. Executive officers elected annually for a one year term are:

- a. President Lisa Fougere, **looking for Co-president /VP**
- b. Treasurer Gisela Kramell

- c. Secretary Julie Gibeault Goyer, **looking for co-secretary**
- d. Membership Chair Sylvia Graham, **looking for co-membership chair**

Convocation - HUGE thank you to Lynn Fitzpatrick, Sylvia Graham and daughter Megs, Rebecca Bircher and kids Jaidyn and Cameron for helping serve refreshments and handing out programmes to the convocation attendees. A big thank you to Gisela as well for giving out the Home and School awards with Jamie Roy. We appreciate the passing of the torch to the grade 7 to 10 parents that can come help out while our grade 11 parents can enjoy the ceremony of their graduating children.

H&S was present at both Agenda Days and will be again during the curriculum nights to continue our Membership Drive. We are in the neighborhood of about 40 members, and hope to reach last year's level of 92 full and 14 associate by the end of September. We also have online payment via paypal at www.supportwestwood.com

We encourage ALL PARENTS to become H&S members, even governing board members. It is only \$20 per year and allows us volunteers to maintain our own bank account and have members decide how the funds that we raise are spent.

Our biggest fundraiser is the Craft Fair which has been decided to be only 1 day with extended hours this year: **SATURDAY NOVEMBER 25 from 10 am to 6 pm**

Next meeting Tuesday September 19, 2017

5.6 Commissioner

SNAC Report

SNAC will hold its AGA September 27 at 7:00 p.m. in the Boardroom.

Executive Committee Report

The Land Sales Report was presented by C. Heffernan who informed us that ownership of the former Thorndale and M. Tabachnick buildings have officially been transferred to the commission scolaire Marguerite-Bourgeoys..

The Committee approved the Food (Snack) Program budget in the amount of \$45,000.00 for the 2017-2018 school year.

The Committee approved the Milk Program budget in the amount of \$90,000.00 for the 2017-2018 school year.

SNAC Composition

Effective August 28, 2017, the composition of the Special Needs Advisory Committee of the Lester B. Pearson School Board will be as follows:

13 parents of HSSSMLD students, designated by the Parents' Committee (these parents shall constitute a majority of the members of the SNAC); B. Representatives designated by their respective associations and selected from among the persons who provide services to these students:

- 1 representative of the teachers;
- 1 representative of the non-teaching professional staff;
- 1 member of the support staff;
- 1 representative selected from among organizations which provide services to these students, designated by the Council of Commissioners after consulting with those organizations
- 1 in school administrator designated by the Director General.

Food and Nutrition Policy – Consultation Launch

The draft consultation document entitled Food and Nutrition Policy will be distributed to the consultative partners of the Lester B. Pearson School Board during the week of August 28, 2017, with responses to be returned to the Secretariat no later than October 27, 2017, for consideration; and the final draft of the Food and Nutrition Policy will be adopted at a regular meeting of the Council of Commissioners

See commissioner report for more information on upcoming elections and electoral divisions.

5.7 Bridge to Burundi

Nothing to report

6. New Business/Correspondence

Nothing to report

6.1 Field Trip Approvals

Vote took place for all activities with one vote

Overnight camping in Oka this weekend was already voted on

Moved: Mark Smith

Seconded: Dan Rassi

Motion accepted

6.2 Change of Schedule approvals

Nothing to report

6.3 Rental and Service Contracts

Peter Miller Volleyball as well as Badminton

Moved: Helen Garoufalis

Seconded Mark Smith

Motion accepted

6.4 E-Vote Ratification

Nothing to report... e-votes are not encouraged

6.5 Consultations

Food and nutrition policy to come soon

6.6 GB Annual Report

2016-2017 Annual Report

Message from the Chair

The 2016-2017 school year was full of activity at Westwood Senior, keeping both staff and students very busy. Thankfully, the labour dispute of the previous year was resolved, but the effects were still felt in slightly diminished effort of some in their support of student activities. School experiences outside of the classroom are extremely valuable and often the most memorable time for students.

The governing board met ten times over the course of the school year, and I would like to thank the parents, the teachers, the non-teaching staff, the principal, and the school board commissioner for the time and effort they dedicated to make Westwood Senior a better place.

Westwood High School is unique in the school board in that it is a regional school, with different challenges than the other high schools in the board. It is important that the school board recognize that it is impossible for Westwood to run like a typical west island high school. The school board should be solidly supportive and open-minded when considering Westwood issues.

I leave Westwood after ten years on the governing board. Much has happened in that time, and due to the commitment of the staff, the students, and the parents, most of it has been positive. Progress takes time, and I hope that Westwood will continue its commitment to quality education.

Respectfully, Laura Pfeiffer
Chair – Westwood Senior Governing Board
2016-2017

Moved: Laura Pfeiffer
Seconded: Lynn Austin

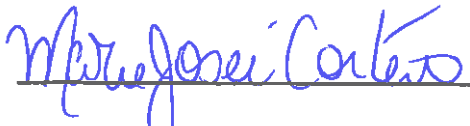
7. Questions and comments / varia

Laura Pfeiffer has no questions tonight as she is retiring her chairperson position. AGM we will need to recruit some new members as well as a new chairperson. Thank you to Laura Pfeiffer for her hard work over the years.


8. Meeting was adjourned at 8:00 p.m.

Motion to Approve: Mark Smith
Seconded: Lynn Austin
Motion carried unanimously


Next Meeting – Wednesday, October 11, 2017



Marie-Josée Coiteux – Principal



Laura Pfeiffer - Retiring Chairperson


Clyde Fitzpatrick (New chair)

September 6th, 2017

Approval for the following field trips-blanket approvals for 2017-2018

Learning about Vocational Programs in our LBPSB centers-During class time, as needed throughout the year

For our WOTP/Resource students/Alternative program (Learning about our local community-daily life skills, volunteering, and community service-during class time as needed throughout the year)

For our Option classes such as Woodworking, Yoga, Photography, Art, Ceramics (learning about nature and our community, exploring our environment-during class time as needed throughout the year)

Creating connections between Junior and Senior students (mentoring, leadership, literacy, social justice outside of school hours as needed throughout the year)

GMAA –sporting event throughout the year during school or after school hours

Physical Education classes-local parks, field and rinks throughout the year during school hours