

**Westwood Senior High School
Governing Board Minutes Wednesday, April 11, 2018
6:45 pm – Conference Room
Type of Meeting - Governing Board Regular #9 - 2017-2018**

Attendees: Marie-Josée Coiteux Lynn Austin
 Steve Dubinsky Mark Smith
 Austin Rikley-Krindle Dan Rassi
 Helen Garoufalis
 Danny Olivenstein Jacques Grenier
 Jacques Grenier
 Maria Lanzetta Alex Pimentel

Regrets/Absent: Clyde Fitzpatrick Frank Clarke
 Julie Potvin
 Drew Allen

Invited Guests: None

Public: None

The meeting was called to order at 7:00 p.m.

1. Adoption of the Agenda

Moved: Steve Dubinsky.
Seconded: Austin Rikley-Krindle
Motion carried unanimously

2. Adoption of the Minutes of the Meeting of Wednesday, March 14, 2018

Moved: Austin Rikley-Krindle
Seconded: Jacques Grenier
Motion carried unanimously

3. Business Arising from the Minutes

Mark Smith proposes an upcoming discussion for Bridge to Burundi and would like to speak about a speech by Cai Mitchell

4. Public question period

No public present

5. Reports

5.1 Students

Jersey day was held on Tuesday April 10 to support the Humboldt community after the terrible tragedy that occurred there

Sec. 5 grad dinner will be held on Friday starting at 5:30 p.m. It should be a fun event with a great supper and great entertainment.

5.2 Principal's Report

Al Smith & Sophia Gevas have been hired with service contracts under the Homework assistance grant to help our struggling students and at risk students.

Thank you to Mark Smith for the Anti-Bullying/Anti-Violence assemblies held on Tuesday, March 20th

Assemblies were held today, April 11th during period 2 for our sec. 3's & during period 3 for our sec. 4's. Scott Hammell was our special guest speaker.

Rotary Club public speaking contest took place and 2nd place was won by Cai Mitchell

IDP students arrived safely on March 21st from a very rewarding Nicaragua trip.

Ms. Havard, Ms. Sanders and Ms. Lanthier already held their First IDP meeting for the 2019 project

March madness was held with fun activities the whole week of Monday 26th: -March 29th

Meme Monday Dress up as your favourite meme!

Twin Tuesday

Wacky Wednesday

Throwback Thursday

March 28th UN trip to Ottawa was a huge success thank you to Paul Gallagher, Mark Smith & Jessica Neeley

Thursday, April 12th 6-8 p.m. is the Open House at the Pearson Electrotechnology center

Music students leaving for Florida on Sunday, April 15th

Laura Guilbault is having her book signing at Chapters this Sunday, April 15th 12-4 p.m.

WWSR held a Jersey Day yesterday (April 10th, 2018) in support of the Humboldt Broncos

Band played at Council of Commissioners meeting on Monday, March 26th

Grad dinner is this Friday, April 13th Roaring 20's is the theme

Variety Show auditions are taking place and shows will be on the evenings of May 2nd & 3rd

Sports taking place -Track and Field, Lacrosse, Rugby, Flag football, Girls Badminton

5.3 Sector Parents Committee

Frank Clarke is absent tonight
Nothing to report for this month

5.4 Treasurer

Nothing to report for this month

5.5 Home and School

1. Last Home and School meeting was March 20, 2018
2. QFHSA updates -
 - a. AGM is Saturday April 28, 2018 at the Novotel Hotel - Business meeting/AGM and conference 9 to 5, and banquet supper
 - b. We can send up to 3 voting delegates based on our membership numbers
 - c. There will be 4 Resolutions up for motion at AGM - full text in the Spring 2018 QFHSA News pages 6 to 7 as well as on the qfhsa.org website:
 - i. Healthy Sleep and Late School Start Time
 - ii. Wider Access to English Education
 - iii. QFHSA Constitution Article II Objectives
 - iv. QFHSA By-Laws Article XIII Dissolution
3. Home & School nominated Mr. Dubinsky for the **Gordon Paterson Award (QFHSA)**: established in 1973, this award honors an outstanding educator who believes in parental involvement. QFHSA has awarded Mr. Dubinsky the Gordon Paterson prize which he will accept at the QFHSA awards dinner following the AGM on April 28. Congratulations to Mr. Dubinsky!
4. June 21 convocation - looking for volunteers to help serve refreshments, grade 10 parents and students are welcome! As are anyone else who would like to volunteer, shifts from 4-6 pm and 6-8pm or any times in between! Send an email to fitzlynn@gmail.com

5. H&S is looking to recruit more volunteers for next year. We have lost and are losing some key parents to moves and some to graduation. We would love for more parents to be involved. If you know of anyone moving from elementary into high school for next year please tell them what a really nice group we are, no politics, no heavy workload either, just craft fair and then TSAW. It is a great way to connect with other parents of teens and with school staff as well.

6. Craft Fair date set for Saturday December 1, 2018

7. Our next Home and School Meeting is scheduled for Tuesday April 17, 2018 at 7:00 pm at Jr. Campus Library.

5.6 Commissioner Report

1. LBPSB Annual Report –2016-2017

• The 2016-2017 Lester B. Pearson School Board Annual Report was approved and transmitted to the Minister of Education

• It is available on the website

2. Three-Year Plan of Allocation and Destination of Immovables 2018-2021 – Consultation Launch

• The proposed Three-Year Plan of Allocation and Destination of Immovables of the Lester B. Pearson School Board 2018-2021 will be distributed for consultation to the municipalities or boroughs on its territory, to the Parents' Committee and to the other consultative partners of the School Board during the week of March 26, 2018, with responses to be returned to the Secretariat no later than May 20, 2018, for consideration of responses;

• The final draft of the Three-Year Plan of Allocation and Destination of Immovables of the Lester B. Pearson School Board 2018-2021 will be submitted for adoption at the regular meeting of the Council of Commissioners to be held on May 28, 2018.

3. LBPSB First Commitment-to-Success Plan (C-to-S Plan) 2018-2022

• The draft Lester B. Pearson School Board Commitment-to-Success Plan 2018-2022 will be distributed for consultation to the Parents' Committee, the Special Needs Advisory Committee, the Administration Advisory Committee on Policies, the Governing Boards, the Teachers and other Staff Members, the Students and other consultative partners of the Lester B. Pearson School Board during the week of March 26, 2018, with responses to be returned to the Secretariat no later than May 20, 2018, for consideration of the responses;

• The final draft of the Lester B. Pearson School Board Commitment-to-Success Plan 2018-2022 will be adopted at the regular meeting of the Council of Commissioners of May 28, 2018

4. Programs and Services

- No report this month

5. SNAC Report

1. Special CASP Presentation

- Jade Lawsane, an autism consultant, and Pamela Normandin, a special needs consultant gave a very thorough, truly interesting presentation on CASP, Competency-based Approach to Social Participation
- A new educational program designed by MEES for students with moderate to severe intellectual disabilities between the ages of 6-15
 - It aims to develop students' competencies so that they may participate as fully as possible in society
- Highlights included:
 - Focusing on teaching autonomy and self-determination
 - Pilot project began at Springdale 3 years ago
 - In all elementary and 1 secondary school presently
 - Will expand to all secondary schools next year
- Presentation included videos demonstrating the effectiveness of the program in real classroom situations
- Aspects of the CASP approach may have some interesting ramifications for students on modified programs
- The SNAC thanked Jade and Pamela for their thorough presentation and for answering all its questions.

2. Budget Consultation

- The Budget questions were reviewed
- A thorough response to all the questions was given with the view to informing Council of SNAC's priorities when the new budget is considered
- Highlights include:
 - The importance of Staff Training and the Integration of Technology
 - Including IEPs and medical forms on Fusion
 - Upgrading classroom furniture to provide alternative seating options
 - Increasing wheelchair accessibility and providing unisex bathrooms
 - Giving teachers the tools to evaluate students through multiple means

3. Extra-Curricular and Field Trip Policy Consultation

- SNAC, after many hours of discussion and reflection, sent in a very comprehensive response to the Consultation
- Priorities include ensuring that:
 - Supervisor/student ratios do not include an Aid when that Aid is responsible for 1 or 2 students on a field trip
 - Simplifying the Authorization for School Activity form

4. Parent to Parent Workshop

- The topic to present is titled “The Art and Science of the IEP Process Promoting Parental Engagement on our Children’s Education”
- The workshop is open to all parents with students on an IEP
- It will be held on March 27 at 7:00 P.M. in the Boardroom

6. Facilities & Security Committee Meeting

Rental of Facilities Presentation:

- B. Côté presented the report of the Rentals Department as prepared by A. Kaley including an overview of the income statement for the current year. In addition, the Committee was informed that a realignment of our rental rates is required. The suggested option would allow us to attract new customers and retain current customers. The rental rate proposal for the 2018 - 2019 year will be set out in a resolution to be forwarded to Council for adoption at its March meeting

Ventilation Cleaning:

- B. Côté informed the Committee that additional funds for operating projects was made available by the Ministry with a requirement that the money be committed for contracts entered into before the end of March 2018. The suggestion is to proceed to the cleaning of ventilation ducts in schools. The total cost of the project is estimated at \$750,000.00 with approximately \$400,000.00 coming from the Ministry and \$350,000.00 from energy savings realized this year. A resolution will be presented to Council at its next meeting.

Building Security:

- B. Côté informed the Committee that the Board will be upgrading the locks in our schools over the next few years in order to provide for greater security in the event of an incident. The locks can be locked and unlocked from outside as usual with a key but also can be locked and unlocked from the inside. The cost per school is reasonable especially in view of the protection afforded to the students and staff.

Modern Classrooms

- B. Côté made a short presentation to the Committee on the thinking about the design of innovative spaces as classrooms of the future as we make renovations in schools on

a going forward basis. At the present time there is no firm plan in place but there may be a pilot project at a local elementary school which is to be the object of a major capital renewal.

7. Communications & Marketing

Update Fusion

Latest Implemented Tools:

Registrations: All International, DELF (Diplome d'études en langue française), Summer School, existing students (94% of parents used Fusion to re-register child)
Online Payments: International, DELF, Summer School, Courtesy Bussing Course
selection: Summer School Registration management tool for Administration including tracking panel and scheduling management, daycare sign up overview, medical information overview and transfer forms

Webcasting Equipment

Our webcasting equipment has become outdated and is continually experiencing technical difficulties. Administration is looking into new and innovative systems unfortunately these systems cannot be afforded in the current budget but will be looked at for possibly next year.

8. Intercultural Advisory Committee Report

Aboriginal Day will be celebrated on April 30th, 2018 at Lindsay Place for local schools in the area. The committee is recommending to Council that Blanket Exercise sessions be provided for all grade 9 and 10 history teachers

5.7 Other Business

Rotary Club has an annual speaking competition . Cai Mitchell and his father went to the Rotary Club meeting last night and Cai made an excellent speech on the subject of education and transformation in Quebec. Cai won second place and he received a \$300 cheque and \$300 cheque to donate to the charity of his choice. We would like to have the staff listen to his speech.

6. New Business/Correspondence

6.1 Field Trip Approvals & Schedule changes

Field Trips

-E-vote was sent out for Dion Joseph, Principal at Mount Pleasant regarding a field trip for four girls and a mom to visit Mount Pleasant to help out at the school on a ped day

-Friday May 4 there will be a Leadership Conference at PCHS
....students in grade 9, 10, and 11 will be attending to represent our school at this event
29 students....cost will be approx. \$15 - 20 dollars Nick Foley will be speaking....he is the author of two books Rules For My Brother - Guide to Living with Integrity
Arrival 9:30 a.m Leave PCHS to come back at 5 p.m.

Schedule changes

No schedule changes this month

6.2 Rental and Service Contracts

Request for rental of our building for a 10 year high school reunion ...June 15 to 17
They will require the gym and the field
Access to gym and field 5 - 8 pm Friday evening. Access to both gym and field on Saturday all day and Sunday to clean up

6.3 SNAC representative

Nothing to report

6.4 Consultations

All up to date - no consultations this month

6.5 Lester B. Pearson Strategic Plan Revision

Mme. Coiteux handed out the strategic plan revision and governing board will read it to comment later...Needs to be approved and changes made by May 20, 2018
The plan is called..... Engaging Learners for Life
... the focus of the plan is improving achievement, ensuring wellness, and strengthening engagement

Moved: Lynn Austin
Seconded: Maria Lanzetta
Motion approved

7. Questions / Varia

None

8. Review and confirm future governing board meeting dates

8.1 May 16 June 13

Dates confirmed

9. Public question period

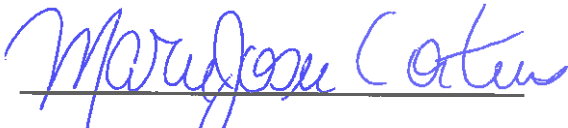
Nothing to report

10. Motion to adjourn


Next Meeting – Wednesday, May 16, 2018

Motion to adjourn: Maria Lanzetta
Seconded: Helen Garoufalis

Meeting adjourned at 8:05 p.m.



Marie-Josée Corteux – Principal



Clyde Fitzpatrick - Chairperson