

**Westwood Senior High School
Governing Board Minutes Wednesday, May 16, 2018
6:45 pm – Conference Room
Type of Meeting - Governing Board Regular # 10 - 2017-2018**

Attendees: Marie-Josée Coiteux Lynn Austin
Steve Dubinsky Mark Smith
Dan Rassi Jacques Grenier
Helen Garoufalis

Regrets/Absent: Clyde Fitzpatrick Frank Clarke
Anushka Ramshaw Julie Potvin
Drew Allen Maria Lanzetta
Danny Olivenstein Austin Rikley-Krindle
Alex Pimentel

Invited Guests: None

Public: None

The meeting was called to order at 6:55 p.m.

1. Adoption of the Agenda

Moved: Steve Dubinsky.
Seconded: Helen Garoufalis
Motion carried unanimously

2. Adoption of the Minutes of the Meeting of Wednesday, April 11, 2018

Moved: Lynn Austin
Seconded: Jacques Grenier
Motion carried unanimously

3. Business Arising from the Minutes

Discussion of the educational project for Westwood Senior
Clyde Fitzpatrick has submitted his resignation from the Governing Board due to his work schedule

4. Public question period

No public present

5. Correspondence

Nothing to report

6. Reports

6.1 Students

No report this monthstudents not present

6.2 Principal's Report

Restricted days have started and we had our sec. 5 French MEES exam yesterday
-Exam schedule was emailed home

Friday, April 13th –Grad dinner took place and it was a lovely night. The entertainment was a hypnotist show with Scott Hammell. The students really seemed to enjoy it. A special Thank you to Ms. Lanzetta, Mr. Benwell and Ms. Austin for organizing the evening, Mr. Eddie Piazza, Mr. Nield, Ms. Koluzs, Mr. Miller, Mr. Charlot for working in the kitchen and to all the staff who helped serve and chaperone.

The music students had a great trip to Florida. Thank you to Mr. Dubinsky, Mr. Rassi and Ms. Parkinson. Students received- Excellent standing- first in class, and gold in their competition.

Also Mr. Dubinsky was awarded the Gordon Patterson Award at the QHFSA AGM on Saturday, April 25th. This award recognizes a teacher for their contribution to education and encouragement of involvement.

April 25-27 sec. 4 Students had a great time in Quebec City. Thank you to Mme Sylvie et Mme Melanie Tranchemontagne

April 29th-I attended an event at Bourget where Emily Belleville was awarded the Lieutenant Governor General's award

May 1st-Deidra Lauzon was honored by the Montreal Women's club and awarded a prize which includes a week at "Encounters With Canada" in Ottawa next year and she plans to study Global Affairs. Awarded this for her scholarly endeavors as well as her involvement at WW and in the community.

May 2nd-Mme Sylvie and Melanie Tranchemontagne brought Quebec culture to school for her Histoire students and had a catered authentic Cabane a Sucre

May 3rd-Ms. Lanthier had Mr. Herrera visit her Spanish class, He is a Columbian-born writer and illustrator who lives in Montreal.

Thursday, May 3rd-Variety Show evening. The WWSR talent is unbelievable. It was a very enjoyable evening. Thank you to Eddie Piazza, Ms. Koluzs, Mr. Smith and Mr. Nield, Mr. Zeidel, Mr. Charlot, Mr. Benwell, the Emcees and the performers.

Tuesday, May 8th-the sec. 3's went to Upper Canada Village. Thank you to Mr. Luthi and Ms. Cristafaro.

Thursday, May 10th was our Shakespeare Evening. A big thank you to Ms. Lanzetta and Ms. Holmes

Tuesday, May 15th-Denim Day. Thank you to Ms. White for organizing the day, having ribbons available and doing the collection.

Tuesday, May 15th-Mr. Luthi's Entrepreneurship class walked to Clarence and Cripps to experience a British tradition of high tea. Sandwiches, cake and tea was served and the owners explained the transition and expansion phase, history of the development of the enterprise, hurdles, permits, renovations and costs involved. The trip was valuable to learn the information on starting and running a small business enterprise.

Sports

May 4th-7's tournament-Midget Girl's defended their GMAA title and won a banner

May 11th-7's tournament-Juvi boys rugby team finished first in their division and made it to semis.

Bantam boys rugby came home with a banner

Upcoming events

May 22nd-WWJR Music Concert

May 23rd-WWSR Music Concert

May 24th-sec. 3 Vaccinations

May 29th-Entrepreneurship Gala at the school board-Mr. Zeidel applied for a Fitbit challenge grant and his project proposal was chosen as a winner and he received money to help with this initiatives. The goal is to get kids active along with staff and to get staff and students working and cooperating with each other with physical challenges all the while counting steps on the Fitbits

May 30th-Academic Awards Banquet

May 31st-Athletic Awards Banquet

June 8th is the last regular day of classes

June 12th-last Home and School meeting

June 13th-Last Governing Board meeting

June 21st-WWSR Convocation

June 27th-WWSR Prom

Please check out our Westwood Sr instagram page and our FB Westwood Sr page for all the wonderful activities that are going on at WWSR

6.3 Sector Parents Committee

Frank Clarke is absent tonight

Nothing to report for this month

6.4 Treasurer

Nothing to report for this month

6.5 Home and School

1. Last Home and School meeting was April 17, 2018.

2. QFHSA AGM was Saturday April 28, 2018 at the Novotel Hotel - Business meeting/AGM and conference 9 to 5. Lisa Fougere and Lynn Fitzpatrick attended the AGM on behalf of the WWH&S.
 - a. William Floch, Assistant Secretary General to Kathleen Weil, Minister responsible for the English community and the Secretariat for Relations to English Speaking Quebecers was the keynote speaker. The Secretariat will be responsible for ensuring that the concerns of English-Speaking Quebecers are taken into account in government orientations and decisions in collaboration with government ministries and bodies. The Secretariat will work in close collaboration with the government ministries and bodies that provide direct services to the population and with organizations that represent the English-speaking community. Since the creation of the Secretariat in November 2017, Mr. Floch spoke how in preparation for public consultations to take place in the coming months, the minister has completed a province-wide tour to meet stakeholders to better appreciate the diverse realities and preoccupations of the community.
 - b. Regional Council with other high schools -
 - i. they are looking for a western high school to hold the fall conference, Saturday in October, access to gym or place for 20 vendor tables, cafeteria tables, 6 classrooms
 - c. Four resolutions were up for motion - full text in the spring QFHSA news pages 6 and on as well as on the qfhsa.org website:
 - i. Healthy Sleep and Late Start Time
 - ii. Wider Access to English Education
 - iii. QFHSA Constitution Article II Objectives
 - iv. QFHSA By-Laws Article XIII Dissolution
 - d. The awards dinner took place after the AGM. Mr Dubinsky was in attendance to accept his Gordon Patterson award and gave an inspiring speech. Dan Rassi accepted his Golden Torch Award as well.
3. Craft Fair date set for Saturday December 1, 2018.
4. Funding requests: requests for \$150 for the Grand Defi Pierre Lavoie and \$150 for Wellness Week at Junior were accepted.

6.6 Commissioner Report

1. Administrative Staffing – Status Changes for 2018-2019 (Head Office, In-Schools and Centres)
 - The status of employment of the Head Office, In-School and Centre Administrators

listed in the document entitled Administrative Staffing – Status Changes 2018-2019 will take effect July 1, 2018. (on website)

2. Administrative Staffing Changes – 2018-2019 (Schools and Centres)

- The administrative assignment changes in the schools and centres of the Lester B. Pearson School Board described in the document entitled Administrative Staffing Assignments 2018-2019 (Schools and Centers) will take effect on July 1, 2018. (on website)

3. Administrative Appointments – Head Office – Director of Innovation and Technology

- Kurt Binnie will be appointed Director of Innovation and Technology effective June 4, 2018.

4. Administrative Appointments – Head Office – Coordinator of Student Services

- Stephanie Stever will be appointed Coordinator of Student Services effective May 1, 2018.

5. Administrative Staffing Changes – 2017-2018 amendment (Schools and Centres)

- Effective May 14, 2018, Josie D'Adamo be appointed Vice-Principal of Lakeside Academy, permanent status.

6. Programs and Services

- Presentation

- Steven Colpitts gave a very informative presentation on “DEEP LEARNING”. This is being piloting in some of our elementary as well as, secondary schools this year.

- Evaluation of Student Learning

- All responses have been received. There was very little feedback on modifications. Most of the changes in the draft policy had to do with compliance to the Education Act. This policy will now move on to council for approval.

- Welcome to Kindergarten

- This is a program through the Learning Partnership whereby, every child registered for kindergarten, receives a bag of books to help them with their entry into school. The bags are given out at orientation in each school.

- LPHS Arts Information

- It has been confirmed by the Ministry that the Arts Program at LPHS has been

authorized to continue until 2021

Enrichment Testing Plan

Chris Fuzessy reported that the plan is progressing. All board wide grade 5 students will write on May 11th at their home school. The exam format is the same as the standardized test. Students from outside our board, who wish to write, will do the exam on May 12th at either JRHS or MAC.

Extra-curricular and Field Trip Policy Consultation

All responses are in from the consultative partners and now a meeting will be scheduled to look over and make changes, if necessary, according to responses received.

Grade 6 Retention

After registration numbers are in and compiled, it was reported by Tom Rhymes, that the grade 6 retention rate is 88.3%. This is our highest in the past 8 years. At the time of reporting, 54 students had not yet responded.

7. SNAC Report

A) March Parent to Parent Workshop Feedback

- Survey results from the workshop were looked at
- 50 parents from 20 different schools attended the evening
 - The parents found out about this evening from a large variety of sources including the PC, Facebook, e-mails, word of mouth, and posted notices
 - Most parent comments were very positive and they felt that the evening provided them with useful information and allowed them to connect with other parents sharing their experiences and concerns.
 - Parents suggested a wide variety of topics for future workshops including more information on IEPs, behavioural issues, transitions from elementary to secondary school and then to CEGEP, technology challenges and many more.
 - The SNAC was very pleased with the outcome and deserves kudos for its efforts to inform and bring together the community of parents with children with special needs and on IEPS

B) IEP Rep on GB Subcommittee

- The position has been one of confusion and thus needs to be clarified and simplified. Governing Board AGMs need this information by next September so this will be done in the next month.

C) New SNAC Parent Handbook

- New parents who are interested in becoming part of SNAC need information to make informed choices
- SNAC is reviewing its handbook and is even considering making a small explanatory video for YouTube

D) Parent to Parent Fall Event

- SNAC is looking forward to putting together a Fall Event for parents

8. Executive Committee

C. Heffernan presented a brief summary of the meeting that the ADG and Commissioner C. Berger attended with members of administration and commissioners of the five Montreal island school boards and the CGTSIM. Discussions surrounded the increase in student populations related to the influx of people coming over the border with the United States. The French on-island boards are struggling with registering new students on almost a daily basis and a lack of space and funding. C. Heffernan pointed out to those present at that meeting that there were many immigrants now coming to Québec whose first language is English and that consideration should be given by the government to allow them to attend our schools under the exceptions allowed by law in order to alleviate the stress on the French language boards. Many of the French school board representatives were not aware that in our elementary and high schools instructions can be up to 80% in French

6.7 Bridge to Burundi

Variety show proceeds are going to support Bridge to Burundi

7. New Business/Correspondence

7.1 Field Trip Approvals & Schedule changes

Field Trips

Next school year the IDP trip will be to El Salvador

The IDP students have been chosen for next year and 14 secondary 5 students are going
This was approved at staff council

There will be an Oka training camp for this on September 7 - September 9th, 2018 and they will stay for the weekend at a camping site in Oka Park

This trip will help with team building and cultural awareness

Method of transport: bicycle and crossing on the ferry

Fees for this are covered by part of the IDP trip fees

Students will be going to El Salvador on February 21 to March 11, 2019 They will be missing only 6 days of school

Anticipated maximum cost is \$3,700 dollars, we are using the same travel agency as this year

Quebec City history field trip will be October 10 - 12, 2018....they will go by coach bus
Approximately 42 students and 4 adults with a cost of \$298. They will visit Parliament, Musee Royale, 22nd Regiment.

Outdoor nature sketching will be on October 18. There will be 105 students and 6 adults
Fees are \$20 and they are going by bus for the day.

Leaving school at 9 a.m and they will return in time for the buses

Motion approved

Schedule changes

No schedule changes this month

7.2 Rental and Service Contracts

Badminton group has been extended one Monday and one Wednesday

Soccer was approved and extended to May 31st

Westwood High School reunion that was scheduled for this summer was cancelled by the organizers

Motion approved

7.3 Consultations

Consultations were held to discuss that Westwood Sr. school could be a future point of service for adult education and vocational education for the western sector.

Consultations and discussions of future numbers of student populations.

Motion approved

7.4 School Fees

See the report that Mme. Coiteux gave out for details on school fees per subject.

Agendas will not be printed and given out next year since they are not being used by our students. There will be a cost saving for this in the general school fees.

Many of the costs of fees for next have stayed the same and some have gone down.

There still is a possibility of a cooking class to take place next year. Some renovations regarding ventilation will need to be done to proceed with this option class.

Motion approved

7.5 Code of Conduct

This year it is in the agenda book but next year we will have to present it to students differently.

Cell phones - how do we handle them? Some teachers take them at the beginning of class Steve Dubinsky mentioned that he has a cell hotel in his classroom and it seems to work well. So far no phones have been stolen.

We want to add a few paragraphs about drugs and drug paraphernalia to the code of conduct.

Dress code...we will add a paragraph about short tops and exposing midriffs

Wearing hoods is forbidden

Students should avoid extending long holidays, this makes things difficult for teachers

Motion approved

7.6 School hours - timetable

Homeroom was removed from the schedule for this year and it will remain the same for next year. It will be discussed again to see if things will stay the same or change slightly.

Motion approved

7.7 Sexuality Education

Danny Olivenstein has mentioned the Sexuality Education course that will be starting for Kindergarten to Grade 11 next year

All areas of this topic will be addressed and will be geared to the proper age group.....from gender stereotypes, sexually transmitted diseases, pregnancy, general understanding of sexuality, as well as sexual violence

School board is offering training on June 27th for this subject matter
Mark Smith attended a workshop on it already , and a lot is being done already on healthy relationships, family values and how people relate.

7.8 Calendar 2018 - 2019

Mme. Coiteux discussed the various pedagogical days on the calendar and how we must coordinate with Junior school to create the schedule for the upcoming year.
Schedule was presented.

Motion approved

7.9 Change of schedule proposals

Last day of school Friday June 8Dave Benwell's end of year tradition is to have a farewell assembly to say goodbye to the grade 11 graduating class
Cabane a sucre company will come to the school and do an end of year luncheon for all our students
Assembly will be the last 45 minutes of period 3 and the catered lunch begins afterward
September 20, 2018.... motivational speaker Andy Thibodeau will be here.....he will come for an assembly for grades 9, 10, and 11 to motivate the students for the new school year.

Motion approved

8. Questions / Varia

None

9. Public question period

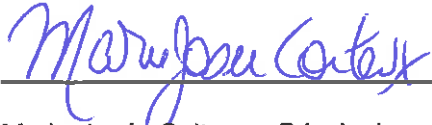
Nothing to report

10. Motion to adjourn

Next Meeting – Wednesday, June 13 2018

Motion to adjourn: Mark Smith
Seconded: Steve Dubinsky

Meeting adjourned at 8:15 p.m.



Marie-Josée Coiteux – Principal



~~Clyde Fitzpatrick - Chairperson~~
DAN RASSI