

CODE OF CONDUCT

Westwood High School Junior Campus is a school dedicated to the encouragement of excellence. All students have the right and responsibility to excel intellectually, physically, spiritually and socially.

The values of self-respect, respect for others and respect for our school environment are essential to create a safe and nurturing environment in which this can occur.

As a member of the school community, every student has the responsibility to develop and promote positive values that reflect this Westwood High School ideal. The purpose of school discipline is to install and foster behaviour necessary to achieve excellence and responsibility.

Our Code of Conduct also aligns itself with the Safe & Caring School Policy of the Lester B. Pearson School Board, the Westwood High School Success Plan, the Management Agreement, and the WWHS policy on Anti-Bullying & Anti-Violence.

All students have the right to be physically and emotionally secure at Westwood High School. At the same time, each student has the responsibility to allow others to have that same security. Each student is aware that his/her actions can have an impact on the well-being and comfort of others. There will be no display of violence, whether directed at a fellow human being or another property.

BULLYING AND VIOLENCE

Bullying: Refers to any repeated direct or indirect behavior, comment, act, or gesture, whether deliberate or not, including in cyberspace, which occurs in a context where there is a power imbalance between the persons concerned and which causes distress and injures, hurts, oppresses, intimidates or ostracizes.

Violence: Refers to any intentional demonstration of verbal, written, physical, psychological or sexual force which causes distress and injures, hurts, or oppresses a person by attacking their psychological or physical integrity or well-being, or their rights or property.

The Westwood High School – Junior Campus Community pledges its support for the position of the Lester B. Pearson School Board’s Safe and Caring School Policy with respect to school safety and security.

To that end, Westwood High School is committed to working towards eliminating all forms of bullying and violence in its community and to taking a regular measure of its school climate as it relates to these particular issues.

CELL PHONES / ELECTRONICS

Electronic device usage is permitted during personal time (before school, recess, lunch and after school).

Devices are permitted in classrooms ONLY when permission is granted by the teacher.

Use of such devices during class time without permission from the teacher, will lead to confiscation.

An electronic device that falls out of a pocket, or a device that is used as a watch, is subject to these rules as well.

If a staff member asks for the cell phone/electronic device, the student must give it to the staff member.

Cell phones which are being used at inappropriate times and places or in an inappropriate way will be kept at the Main Office for **7 days** and then will be returned to the student. Second offense, the cell phones will be kept in the Main Office for a **2 week** period and parents will be called.

Electronic devices are not to be used for taking pictures or videos. Cameras or other photographic devices are not to be used, unless approved by Administration.

Instructional electronic devices may ONLY be used in class with the teacher permission.

It is strongly recommended to keep those electronic devices at home. The school cannot assume responsibility for lost or stolen belongings.

CYBER MISCONDUCT

Cyber-misconduct involves the use of information and communication technologies such as e-mail, cell phone, text messages, instant messaging, defamatory personal web-sites, and defamatory online personal polling web-sites, to support deliberate, repeated, and hostile behaviour by an individual or group, which harms others whether intentional or not.

No electronic device may be used to bully, harass, intimidate or threaten the security and wellbeing of any member of the Westwood Community. In the event that there is misuse of technology by hacking, inappropriate messaging, cyber misconduct or on-line harassment of any kind, severe consequences will result with possible police intervention. The situation will be dealt with according to the Lester B. Pearson School Board Safe & Caring School Policy and the Anti-Bullying & Anti-Violence Policy.

DRUGS & ALCOHOL

The school's policy on drugs and alcohol is that possession, use, or selling of drugs or drug paraphernalia, and alcohol in the school (on school property or school sanctioned activities) is prohibited. The consequences of any such behavior by students will be severe.

The school reserves the right to search any student or his/her locker, if that student is suspected of having tobacco, drugs or illegal substances or stolen items.

Drug Trafficking (Lester B. Pearson School Board Drug Policy):
For any infraction where the use or possession of alcohol or an illicit drug is for the purpose of trafficking/supplying:

- a) The police shall be called to investigate.
- b) The student(s) may be expelled.

DRESS CODE

Students should wear clothing that reflects a positive learning environment free from distractions. It is expected that **students wear appropriate, neat and clean clothing at all times.** All Westwood High School parents are asked to support the school's dress code by seeing that their child is properly attired when leaving home in the morning.

Below are **SOME** guidelines to follow:

- Clothing/jewelry which depicts drugs, alcohol, beer, violence, profanity or inappropriate language/message may NOT be worn;
- Hoodies, hats, bandanas may be worn OUTDOORS only;
- Muscle shirts, cut-off shirts and pants, spaghetti straps, tube tops, see-through clothing and tops showing visible cleavage may NOT be worn;
- NO ripped pants/skirts;
- NO pajama pants;

- NO undergarments are permitted to be visible including bras, bra-straps and boxer shorts;
- Midriff must NOT be exposed;
- Shorts and skirts must be one hand length above the knee;
- Shoes must be worn at all times in the school;
- Tops must completely cover the front and the buttocks when wearing leggings/jeggings.

Consequences for inappropriate dress may include:

- Student may be given a T-Shirt or sweatpants to wear from the Office;
- Disciplinary referral could be completed;
- Parents being called to deliver appropriate clothing;
- Detention / Suspension / Student being sent home;
- Hats worn in school could be confiscated.

MISBEHAVIOUR AND CONSEQUENCES

Failure to comply with the rules of the school is born out of a disrespect of oneself, others or the learning environment. Inappropriate behaviour will be subject to sanctions.

The following are **SOME** examples of the consequences you can expect for a given misdemeanour: detention, in-school or out-of-school suspension, special assignments, school community services, after school detention, suspension of privileges (e.g. co-curricular activities, parking on school grounds, etc.) accorded to you by the school, etc. Chronic offenders could be suspended or in very serious offences the school may recommend to the school board that the student be expelled.

It is understood that any sanction mentioned in the “WWHS JR Code of Student Conduct” could be applied, depending on the seriousness of the misdemeanor. We also ask you to refer to the Safe & Caring Policy and the Anti-Bullying & Anti-Violence Policy which you will find on the Lester B. Pears School Board website.

<u>MISBEHAVIOUR</u>	<u>CONSEQUENCES</u>
Being deliberately argumentative with a staff member:	Detention/ planning room/out-of-school suspension and/or loss of privileges and parents informed.
Cheating on tests/exams:	0% assigned administration and parents informed.
Failure to report to the Main Office for late arrival or return from an absence without a parental note:	Detention.
Fighting	Out-of-school suspension.
Play fighting	Detention
Food/Beverages in classrooms, and staircases:	Warning, school community service.
Forged note:	Parents notified, may expect out-of-school suspension, detention and/or loss of privilege.
Gambling:	Detention/suspension/school community service. May be referred for counseling.
Hats/Caps/Bandanas worn in the school:	Warning, hats/caps/bandanas will be confiscated
Homework not done:	Detention, parents informed.
Inappropriate displays of affection:	Warning, detention, parents may be informed.

<u>MISBEHAVIOUR</u>	<u>CONSEQUENCES</u>
Inappropriate language:	Warning, detention, school community service.
Late to class:	Warning, detention, referral to administration.
Lying:	Loss of privileges, planning room, suspension.
Not bringing proper materials to class:	Warning, detentions, parents informed.
Not respecting the learning environment within the classroom:	Warning, detention, referral to administration, planning room.
Off school premises:	Detention, planning, room, suspension, parents informed.
Plagiarism:	0% assigned administration and parents informed. Repeat offenders may receive more serious consequences including suspension.
Refusal to comply with a directive given by a staff member in the school community:	Planning room, out-of-school suspension, loss of privilege and parents informed.
Running/pushing in the hall:	Warning, detention, school community service.
Skipping a class:	Detention, parents informed
Skipping a school day:	Planning room/ suspension/loss of privileges, parents informed.

<u>MISBEHAVIOUR</u>	<u>CONSEQUENCES</u>
Smoking & vaporizing (e-cigarettes):	Suspension, parents informed.
Snow throwing:	Detention.
Swearing at a staff member:	Out-of-school suspension, loss of privileges, parents informed.
Theft:	Restitution, planning room, out-of-school suspension, loss of privileges. Subject to criminal charges, possible expulsion.
Using threatening language and/or gestures:	Possible out-of-school suspension, loss of privileges, parents informed
Vandalism:	School community service, restitution, out-of-school suspension, loss of privileges. Police may be contacted, possible expulsion.
Violence physical / verbal / psychological or sexual in nature:	Possible out-of-school suspension, planning room, loss of privileges. Police may be contacted. Possible further sanctions.
Weapons – Possession or use of weapons:	Out-of-school suspension, loss of privileges. Police will be contacted, possible expulsion.